



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

March 8, 2016
11:00 am
Water Front Technology Center
200 Federal Street
Camden, NJ 08103

AGENDA

EXECUTIVE SESSION

(11:00 a.m. to 12:00 p.m.)

PUBLIC SESSION – 12:00 p.m.

CALL TO ORDER

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

ROLL CALL

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS TO THE ROWAN UNIVERSITY/RUTGERS - CAMDEN BOARD OF GOVERNORS

APPROVAL OF MEETING MINUTES

CEO REPORT

PUBLIC COMMENT ON AGENDA ITEMS

MATTERS PRESENTED BY THE CHAIRMAN

- 2016.03.01 Resolution amending the bylaws of the Board and establishing a meeting schedule for the 2016-2017 calendar year.
- 2016.03.02 Resolution amending the procurement policy of the Board.
- 2016.03.03 Resolution consenting to the actions taken by the Camden County Improvement Authority regarding the Joint Health Sciences Campus pursuant to a shared Services Memorandum of Understanding.

2016.03.04 Resolution authorizing the appointment of Ms. Michele Robinson as Board Secretary.

2016.03.05 Resolution ratifying the relocation agreement between the Rowan University/Rutgers – Camden Board of Governors and Broadway Food Court, LLC, located at Lot 56, Block 181.

COMMENTS BY BOARD MEMBERS

PUBLIC COMMENT ON NON-AGENDA ITEMS

CLOSING COMMENTS

ADJOURNMENT



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION Amendment to the Bylaws & Adoption of Schedule No. 2016-03-01

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, on April 7, 2014, the Board adopted bylaws to govern its actions and a schedule of Board meetings; and

WHEREAS, pursuant to the bylaws, any amendments to it require a vote by the full Board.

WHEREAS, amendments to sections II(A)(2); III(D) and (E); and IV(A) of the bylaws along with a schedule of Board meetings for the 2016-2017 calendar year are being referred to the full Board for its approval.

NOW, THEREFORE, BE IT RESOLVED that the Board is authorizing amendments to sections II(A)(2); III(D) & (E); and IV(A) of the bylaws; and

BE IT FURTHER RESOLVED that the Board is approving the meeting schedule for 2016-2017 calendar year; and

BE IT FURTHER RESOLVED that this Resolution will take effect immediately.

**Rowan University/Rutgers- Camden Board of Governors
March 8, 2016**

**Attachments:
Bylaws
2016-2017 Schedule**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

Bylaws of the Rowan University/Rutgers-Camden Board of Governors

Adopted April 7, 2014
Amended April 14, 2015
Amended March 8, 2016

I. PREAMBLE

A. General

On June 29, 2012 the Legislature adopted Assembly Bill No. 3102, known as the “New Jersey Medical and Health Sciences Education Restructuring Act” which became P.L. 2012, c. 45 on August 22, 2012 upon execution by the Governor of New Jersey (hereinafter, the “Restructuring Act”). Under Section 33 of the Restructuring Act, a Rowan University/Rutgers-Camden Board of Governors was established. These bylaws govern the actions and meetings of this Rowan University/Rutgers-Camden Board of Governors (hereinafter the “Board”).

Members of the Board (hereinafter, the “Members”) are covered by the “special state officer or employee” provisions of the New Jersey Conflicts of Interest Law (N.J.S.A. 52:13D-12 et seq.) and by the Conflicts of Interest Policy adopted by the Board. Members are covered by the Indemnification Policy adopted by the Board.

B. Functions of the Board

The Board has powers as set forth in the Restructuring Act. The Board is authorized to approve or disapprove of the establishment or expansion of any schools, programs or departments in the area of the health sciences proposed by either the board of trustees of Rowan University or the board of directors of Rutgers University-Camden. The Board can plan the operational and governance structure of health science facilities in addition to financing and developing them in Camden. The Board has the authority to enter into contracts and agreements, exercise the right of eminent domain, hire necessary staff, enter into public private partnerships, accept grants or contributions of money or property which the Board may use for its purposes or to acquire, own, lease, dispose of, use and operate property.

C. Composition of the Board

1. The Board shall be composed of seven Members as follows:

(a) two members appointed by the board of trustees of Rowan University from among its members;

(b) two members appointed by the board of directors of Rutgers University-Camden from among its members; and

(c) three members appointed by the Governor with the advice and consent of the Senate.

2. The Board shall elect a chairperson and vice chairperson from among its membership. The term of office of a Member of the Board appointed by the board of trustees of Rowan University or the board of directors of Rutgers University-Camden shall be coterminous with his term on that respective body. The term of office of the Governor's appointees shall be six years. An appointed Member may be removed for cause by the respective body that appointed the Member, or by the Governor in the case of his appointees. Each Member shall serve until his successor is appointed and qualified, and vacancies shall be filled in the same manner as the original appointments for the remainder of the unexpired term.

3. Members shall serve without compensation but shall be entitled to be reimbursed for all reasonable and necessary expense.

4. Any Member may resign at any time by submitting a written notice to the Board Chair or the Board Secretary. Such resignation shall take effect at the time specified therein.

D. Open Public Meetings Act

Meetings of the Board, and of its committees (if any), shall be in conformance with the Open Public Meetings Act, P.L. 1975, Chapter 231, (N.J.S.A. 10:4-6 et seq.) and any amendments thereto.

II. MEETINGS OF THE BOARD

A. General

1. The Board shall meet and organize annually at a regular meeting, for the election (with a majority of the votes cast by voting Members), by and from its voting Members, of a chair (the "Chair") and a vice-chair (the "Vice-Chair") and for the consideration of such other business as may come before the Board. The Chair and the Vice-Chair positions shall be for a term of two years. Chair and Vice-Chair positions may be held by the same person more than once with the limitation that no Chair or Vice-Chair shall serve more than two consecutive terms.

2. In addition to the annual organizational meeting, at least six other regular meetings shall be held during the year, at such hours as the Members may determine at a place in the City of Camden or at a location as determined by the Board. Each Member has a duty to attend regular and special meetings of the Board and his or her assigned committee meetings, if any.

3. Unless otherwise required by law, a majority of voting membership of the Board shall be necessary and sufficient to constitute a quorum for the transaction of business at any meeting of the Board; provided, however, that if less than a quorum of the members are present at said meeting a majority of the Members present may adjourn the meeting without further notice.

4. Special meetings of the Board shall be called by the Chair if requested by three or more voting Members in writing and upon receipt of notice from them stating the purpose of the meeting. Notice of the special meeting must be sent to all Members of the Board and the Board Secretary in accordance with the terms of Section II.B herein.

5. It is the policy of the Board that all Members attend all meetings of the Board and all committee meetings in person whenever possible. When such attendance in person is not possible, the Chair of the Board or the Chair of a Board committee may permit participation by a Member via telephone conference call or videoconferencing.

6. Any action by the Board shall be decided by a majority of the voting Members of the Board present at the meeting.

B. Notice and Agenda of Open Meetings of the Board

1. Notice of meetings shall be given in accordance with the Open Public Meetings Act.

2. The agenda of each regular meeting of the Board or (special meeting called by the Chair) shall be prepared by the executive staff in consultation with the Chair. The agenda of any special meeting of the Board called by the Chair in accordance with Section II.A.4 herein shall be prepared by the Chair or a Board designee. At the meeting, the Chair in his or her judgment may remove agenda items, or in accordance with the Open Public Meetings Act or the Restructuring Act, may add agenda items.

3. The agenda shall be made available on the website and at the office of Board Secretary at least five days before each meeting unless a shorter period is otherwise authorized under the Open Public Meetings Act. Memoranda or other materials pertinent to the agenda similarly shall be made available when distribution is consistent with the Open Public Meetings Act and the Open Public Records Act.

C. Conduct of Meetings

1. Open Meetings

(a) The Board shall conduct open meetings in accordance with the Open Public Meetings Act.

(b) There will be two opportunities for the public to speak. The first will be prior to consideration of agenda action items and will be restricted to comments on the action items. The second opportunity will be for comment on non-agenda items. Public comments on both agenda and non-agenda items will be subject to five-minute time limit. However, the Chair may waive these time limits at his or her discretion.

2. Closed Session

(a) Executive Session shall be held under circumstances and conditions, which meet the requirements of the Open Public Meetings Act and any amendments thereto.

III. OFFICERS OF THE BOARD AND THEIR DUTIES

A. The officers of the Board shall be Chair, a Vice Chair, Treasurer and a Secretary. The Chair and Vice Chair shall be voting Members.

B. The Chair shall preside over meetings of the Board. The Chair shall perform all duties commonly incident to the office and the Board. The Chair shall sign all reports or other documents required to be filed by law. The Chair shall also report to the Board on all matters that relate to the interests of the Board and require attention of the Board.

C. The Vice Chair shall act as Chair in the absence of the Chair.

D. A Secretary shall be appointed by the Board. The Secretary shall attend the public meetings of the Board, act as its clerk and record all votes and the minutes of the proceedings, which shall be kept for archival purposes; and shall perform such other duties as may be prescribed by the Board or the Chair.

E. The Treasurer position shall be held by a professional staff member of the Board. The Treasurer shall render to the Board regular reports of the financial condition of the Board's finances and shall perform such other duties for the Board as may be prescribed by the Board or the Chair.

IV. COMMITTEES OF THE BOARD

A. The Chair may create standing and ad hoc committees as he or she deems appropriate to discharge responsibilities of the Board.

B. Each committee shall have 3 Members. Each committee shall have a chair and two members.

V. FISCAL YEAR

The fiscal year shall be from July 1 through June 30.

VI. WEBSITE

The Board Secretary shall maintain an Internet website for the Board. The purpose of the website shall be to provide increased public access to Board's operations and activities. The website shall be updated on a regular basis by the Board. The following information shall be posted on the Board's website:

(a) these bylaws and any additional rules, laws, regulations, resolutions, and official policy statements, if any;

(b) notice, posted at least five business days prior to a meeting of the Board, setting forth the time, date, location, and agenda of the meeting; and

(c) the minutes of each meeting of the Board.

VII. BYLAWS AMENDMENTS

These bylaws may be altered, amended or repealed by a majority of the voting Members of the Board at any regular, annual or special meeting. These bylaws, and any amendments hereto are subject to the Restructuring Act.

VIII. BYLAWS APPROVAL

These bylaws must be approved by a majority of the voting Members of the Board. Initially adopted on April 7, 2014.



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

2016-2017 Board Meeting Schedule

	DATE	TIME	LOCATION
Closed & Public Session	April 12, 2016	11:00 am Closed Session 12:00 pm Open Session	Waterfront Tech Center 200 Federal St., Room 119 Camden, NJ 08103
Closed & Public Session	June 14, 2016	11:00 am Closed Session 12:00 pm Open Session	Waterfront Tech Center 200 Federal St., Room 119 Camden, NJ 08103
Closed & Public Session	July 12, 2016	11:00 am Closed Session 12:00 pm Open Session	Waterfront Tech Center 200 Federal St., Room 119 Camden, NJ 08103
Closed & Public Session	September 13, 2016	11:00 am Closed Session 12:00 pm Open Session	Waterfront Tech Center 200 Federal St. Rm TBD Camden, NJ 08103
Closed & Public Session	December 13, 2016	11:00 am Closed Session 12:00 pm Open Session	Waterfront Tech Center 200 Federal St., Room 119 Camden, NJ 08103
Closed & Public Session	February 14, 2017	11:00 am Closed Session 12:00 pm Open Session	Waterfront Tech Center 200 Federal St., Room 119 Camden, NJ 08103
Closed & Public Session	March 14, 2017	11:00 am Closed Session 12:00 pm Open Session	Waterfront Tech Center 200 Federal St., Room 119 Camden, NJ 08103
Closed & Public Session	April 11, 2017	11:00 am Closed Session 12:00 pm Open Session	Waterfront Tech Center 200 Federal St., Room 119 Camden, NJ 08103



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION Amendments to the Procurement Policy No. 2016-03-02

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, on July 8, 2014, the Board adopted a procurement policy; and

WHEREAS, technical and clarifying amendments to the procurement policy are being referred to the full Board for its approval.

NOW, THEREFORE, BE IT RESOLVED that the Board is authorizing amendments to the procurement policy; and

BE IT FURTHER RESOLVED that this Resolution will take effect immediately.

**Rowan University/Rutgers- Camden Board of Governors
March 8, 2016**

**Attachment:
Procurement Policy**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

PROCUREMENT POLICY

Award of Contracts Consistent with the Provisions of N.J.S.A. 18A:64-52 et seq.

Contracts involving Rowan University-Rutgers Camden Board of Governors (hereinafter “Board”) as the receiver of goods and services is governed by the State College Contracts Law (N.J.S.A. 18A:64-52 *et seq.*). Under the statute, the definition of “contracts” includes “contracts or agreements for the performance of work or the furnishings or hiring of services, materials or supplies as distinguished from contracts of employment.” Thus, employment contracts are not covered by these Policies and Procedures.

Purchases or Contracts Not Requiring Public Bidding Process.

The State College Contracts Law establishes limited circumstances in which bids are not required for goods or services where Board funds are to be expended. These circumstances are as follows:

(i) *Purchases or Contracts Below the Bid Threshold Amount.* Any purchase or contract below the bid threshold amount established from time-to-time by the New Jersey Department of Treasury (hereinafter “Bid Threshold Amount”) does not require public bidding. By adopting this Policy, the Board authorizes the Chief Executive Officer to execute such contracts below the Bid Threshold Amount, provided however, that all such purchases and contracts shall be reported to the Board through the Chair and Finance Committee of the Board.

Notwithstanding that a purchase or contract is below the Bid Threshold Amount, the Board shall employ the following procedures to obtain the most advantageous bid, with price and other factors considered, for the item or contract in question:

- (a) \$0 to 10% of Bid Threshold Amount – may be by direct purchase; no quotes required;
- (b) Above 10% of Bid Threshold Amount up to 20% of Bid Threshold Amount – requires telephone quotes from at least three vendors; and
- (c) 20% of Bid Threshold Amount to maximum under Bid Threshold Amount – written quotes from at least three vendors.

Pursuant to N.J.S.A. 18A:64-70, if the Chief Executive Officer deems it impractical to solicit competitive quotations or, having sought quotations, determines that an award should not be made on that basis, the Chief Executive Officer shall file a written statement of explanation of the reasons, place the statement on file, and inform the Board through the Chair and the Finance Committee.

Purchases and Contracts Requiring Public Bidding.

All purchases and contracts above the Bid Threshold Amount shall be bid under applicable state law. (See N.J.S.A. 18A:64-65 *et seq.*) All purchases and contracts requiring public bidding shall be approved for bid by the Board after consideration by the Finance Committee.

Upon receiving authorization from the Board, the Chief Executive Officer may prequalify potential proposers and shall publish a Request for Proposals (RFP). The award of a contract shall be based on an evaluation of the proposals according to Criteria for Procurement attached hereto.

Proposals submitted in response to a RFP shall be evaluated by a committee consisting of at least three members with appropriate expertise appointed by the Chief Executive Officer. The evaluation committee will make its recommendation to the Chief Executive Officer, who, after conferring with the Chairs of the various Board Committees, will present the recommendation to the Board for approval.

The evaluation process shall be conducted in private. As part of the evaluation process, the evaluation committee may request supplemental information, request presentations and may conduct negotiations with one or more proposers.

Unsuccessful proposals will not be disclosed to the public in order to protect the bidders' confidential and/or business proprietary information.

Special Provisions Relating to Construction and Renovation Contracts.

Contracts for construction of buildings and improvements are governed by N.J.S.A. 18A:64-74 *et seq.* Contracts for construction and renovation of buildings shall be awarded to the lowest responsible bidder whose bid, conforming to the terms and conditions contained in the RFP, will be the most advantageous to the Board. The bidding process shall be conducted by the Board in accordance with public bidding laws applicable to the state colleges and universities.

The Board shall authorize the procurement of all construction and renovation bids and award of such contract(s). Under no circumstances will a construction contract be awarded to a vendor unless there has been approval of the total project budget by the Finance Committee and the Board. In the event it is later determined that the project budget must be increased, the increase in budget must be specifically approved by the Board, before any contract is awarded that is in excess of the original budget. The project budget shall include architect and engineering fees, permitting fees, advertisement, printing and bidding costs, construction contract costs, specialty consultant fees, fixtures, furnishings and equipment, and project contingency and allowances.

Change Orders are particularly unique to construction contracts. A Change Order is defined as a change in the plan or design in a project as directed and approved by the Board. The Board shall approve all Change Orders that increase the project budget.

Contingency and allowances are also particularly unique to construction contracts. Contingency and allowances shall be incorporated in the project budget approved as set forth above, and shall include only those items specifically identified by the Board in advance and included in the total project. A contingency amount is a reserve amount in the project budget for unforeseen circumstances, such as a change in scope or cost overrun due to unforeseen circumstances. The Chief Executive Officer may approve contingency payments as a Change Order only if approved by the Board.

At the conclusion of a project, any unused contingency and/or allowance amounts shall be credited back to the Board through a change order that reduces the total contract amount.

Emergency Situations.

When the Chief Executive Officer has received sufficient reasonable information that an emergency exists that affects the health, safety or welfare of occupants of Board property or the integrity of Board owned property and requires immediate delivery of materials or supplies or the performance of necessary work, the Chief Executive Officer may award a contract for the work, materials or supplies needed to address the emergency after consultation with the Chair of the Board. The Chief Executive Officer shall detail and report to the Board all emergency event expenditures incurred at the next scheduled Board meeting.

Duration of Contracts.

Normally a contract may not exceed a term of three (3) years. The term of a contract does not necessarily coincide with a fiscal or calendar year. See N.J.S.A. 18A:64-79 and N.J.S.A. 18A:64-54. There are, however, certain kinds of contracts that may extend beyond three years, provided the contracts contain a clause making them subject to the availability and appropriation annually of sufficient funds to meet the extended obligations or contain an annual cancelation clause. The contracts that may extend beyond three years include, but are not limited to the following:

- (i) Retention of architect, engineer, construction manager or other consultant in connection with a specific construction project (length of time necessary to complete the project); and
- (ii) Banking, financial and e-commerce services (up to five years).

The fact that a contract may be entered into for a term of three years or longer does not require that a contract be entered into for such a term. Sufficient justification for a contract term beyond one year must be submitted by the Chief Executive Officer to the Board before public advertising is made, and the justification for an extended term must include more than administrative convenience.

Contracts Not Requiring Board Expenditure.

Contracts or agreements that do not require an expenditure of Board funds or which potentially result in income to the Board may be negotiated and entered into by the Chief Executive Officer upon consultation with the Chair and the Finance Committee. Contracts that generate annual revenues in excess of \$25,000 shall be reported to and approved by the Board.

Application for and Acceptance of Grant Awards

The Chief Executive Officer is authorized to apply for any and all grants from external entities; the Board shall be notified of such application. The receipt of all grant awards shall be reported to the Board at the next regular meeting of the Board following receipt of the award. If a matching expenditure is required of the Board, the Chief Executive Officer shall obtain the Board's approval prior to applying for any such grants.

Contracts Related to Real Property.

The Board shall specifically approve all contracts and transactions involving the acquisition, conveyance or lease of real property. Upon such approval, the contracts and transaction documents shall be executed by the Chief Executive Officer.

Record of Contracts Awarded.

The Board shall maintain at the Board office a written record of all contracts entered into by the Board. Such record shall contain the following information: name and address of the vendor; term of the contract; amount; purpose of the contract; and any special circumstances attendant to its execution (such as emergency). In addition, the Board shall retain all evaluation forms for contracts awarded through the public bidding process.



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

CRITERIA FOR PROCUREMENT

EVALUATION FACTORS

The committee evaluating proposals submitted in response to a RFP will review the information contained in the proposals, any supplemental information provided by bidders, and information gathered during interviews with bidders, if conducted. The evaluation committee will consider the following factors in ranking the proposals:

- A. Compliance with the requirements stated in the RFP
- B. Experience specific to the engagement
- C. Experience performing engagements for public entities in the State of New Jersey and the City and County of Camden
- D. Understanding the requirements of the engagement and presentation of a plan to fulfill the requirements within the time parameters
- E. Financial and human resources to perform the engagement
- F. Cost to perform the engagement



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Consenting to Expenditures by the Camden County Improvement Authority No. 2016-03-03

WHEREAS, the Rowan University/Rutgers-Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board is undertaking the development and construction of a Joint Health Sciences Center in Camden; and

WHEREAS, pursuant to Resolution No. 2015-06-05, the Chief Executive Officer signed a shared services Memorandum of Understanding (MOU) with the Camden County Improvement Authority (CCIA) pertaining to the Joint Health Sciences Center; and

WHEREAS, the CCIA at the Board's direction engaged various professional service providers to advance preliminary development work pertaining to the Joint Health Sciences Center, including site preparation, and appraisal services; and

WHEREAS, the Board and the CCIA memorialized the scope of each service to be procured and agreed that the Board would reimburse the CCIA for the cost of the work provided by the professional service vendor;

WHEREAS, various committees of jurisdiction at the Board have been briefed by the Chief Executive Officer on the expenditures incurred by the CCIA on behalf of the Board and has received authorization to proceed.

NOW, THEREFORE, BE IT RESOLVED that the Board is consenting to the expenditures incurred by the CCIA; and

BE IT FURTHER RESOLVED that this Resolution will take effect immediately.

**Rowan University/Rutgers - Camden Board of Governors
March 8, 2016**

Attachment: CCIA Expenditure

CAMDEN COUNTY IMPROVEMENT AUTHORITY
EXPENSES INCURRED ON BEHALF OF THE BOARD

- Engineering services related to Phase II demolition of Block 181 in the amount of \$69,000 (T&M Associates)



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION Appointment of Board Secretary No. 2015.02.04

WHEREAS, the Rowan University/Rutgers-Camden Board of Governors (hereinafter “Board”), has been constituted under New Jersey Medical and Health Sciences Education Restructuring Act (hereinafter “Restructuring Act”), P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board’s bylaws require that a Board Secretary be appointed;

WHEREAS, the bylaws require a Board Secretary to oversee certain process and protocols matters pertaining to the Board meetings; and

WHEREAS, on February 10, 2015, the Board appointed Ms. Michele L. Robinson as Board Secretary; and

WHEREAS, Ms. Robison is a full time staff member of Rutgers University – Camden and the institution had offered to make Ms. Robinson available to the Board during its public meetings to serve as the Board Secretary; and

WHEREAS, the Board believed such an arrangement was fiscally prudent; and

WHEREAS, the Board believes it is appropriate to continue the arrangement it has with Rutgers – Camden to have Ms. Robinson serve as Board Secretary.

NOW, THEREFORE, BE IT RESOLVED that the Board is reappointing Ms. Michele L. Robinson as Board Secretary; and

BE IT FURTHER RESOLVED that the Board shall pay Rutgers University – Camden up to Ten Thousand Dollars (\$10,000) for Ms. Robinson’s services annually based on work performed; and

BE IT FINALLY RESOLVED that this Resolution will take effect immediately.

**Rowan University/Rutgers-Camden Board of Governors
March 8, 2016**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION Relocation Assistance No. 2016.03.05

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board can plan the operational and governance structure of health science facilities in addition to financing and developing them in Camden;

WHEREAS, the Board has the authority to acquire, own, lease, dispose of, use and operate property; and

WHEREAS, the Board is undertaking the development and construction of a Joint Health Sciences Campus in Camden; and

WHEREAS, acquiring property is considered a front-end activity requiring careful planning and execution within a prescribed legal framework; and

WHEREAS, pursuant to state law, the Board is required to provide relocation assistance to commercial tenants who are required to move their businesses due to the acquisition of properties by the Board; and

WHEREAS, the Board has acquired title to lots 50,56,58,61,62, and 66 on Block 181 from VP Camden Broadway Emerald, LLC ("VP Camden"); and

WHEREAS, Broadway Food Court, LLC ("Broadway Food Court") is currently leasing retail stores located at 201-203 Broadway in Camden, New Jersey (lot 56); and

WHEREAS, pursuant to Board Resolution No. 2015.12.10, the Board has negotiated and memorialized a full, fair and final relocation agreement with Broadway Food Court; and

WHEREAS, the Chief Executive Officer has the operating authority to execute the agreement and process the relocation expense.

NOW, THEREFORE, BE IT RESOLVED that the Board is ratifying the relocation agreement memorialized between the Board and Broadway Food Court in the amount of One Hundred Thousand (\$100,000) Dollars; and

BE IT FURTHER RESOLVED that this Resolution will take effect immediately.

Rowan University/Rutgers - Camden Board of Governors
March 8, 2016