

# **ROWAN UNIVERTISTY/RUTGERS - CAMDEN BOARD OF GOVERNORS**

## **PROCEDURES FOR THE JOINT ROWAN UNIVERITY- RUTGERS CAMDEN BOARD OF GOVERNORS (Effective April 7, 2014)**

1. Meetings are held in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., which provides for public notice of Board meetings and gives the public the opportunity to see and hear the Board conduct its business.
2. While public participation at Board meetings is not required under the Open Public Meetings Act, it will be the Board's customary practice to allow such participation with respect to specific, agenda action items. Any organization, group or individual from within or without Rowan or Rutgers Universities may be recognized to be heard only on agenda action items approved in accordance with Section II.B *the Notice and Agenda of Open Meetings* of the Bylaws of the Rowan University/Rutgers - Camden Board of Governors and that will be voted on at the meeting by the Board of Governors. Members of the public will also be provided an opportunity to comment on non-agenda items before the Board meeting adjourns. Presentations shall be subject to a five-minute time limit. However, the Chair of the Board at his discretion may revise the time limit to accommodate maximum public participation.
3. The agenda for each meeting, with the exception of the organizational meeting, will be prepared by the Chief Executive Officer of the Rowan University/Rutgers - Camden Board of Governors in consultation with the Chair of the Board. This draft agenda will be available in the Office of the Board Secretary and will be posted on the Rowan University/Rutgers - Camden Board of Governors website 5 business days before the meeting and distributed to the press, the Rowan University Office of the President and Rutgers University Office of the President and to any member of the public upon request.
4. Every opportunity will be given to admit all members of the public who wish to attend the meeting. However, the Board will conform to the occupancy limits established by the fire marshal. Priority will be given to members of the press. The remaining places for members of the public will be filled, prior to the start of the meeting, on a first-come, first-served basis.
5. Persons who engage in disruptive activities at the meeting may be required to leave the meeting room.