

RFP #2022-04 Janitorial Services for JHSC: **Vendor Questions**

- 1) Is the bidder required to pay prevailing wages including health benefits or other living wage requirements? Or is minimum wage the only requirement? **Yes, bidder is required to pay prevailing wage with benefits.**
- 2) Is there a requirement to provide a consent of Surety Performance Bond Guarantee Bid Bond or other? **No**
- 3) What are the requirements for the cleaning schedule, after hours, during normal hours? Please specify any allotted times or what time facility must be cleaned by? **Security is on site from 7:00 AM to 11:00 PM. Bulk of the cleaning should be accomplished after 5:00 PM**
- 4) If there are day porters, what time do they start and end their shift and how many? **One day porter (who may perform contract work) during normal business hours.**
- 5) Are you requiring or do you require the use of day porters / cleaners during the day? If yes, how many? **Yes, per the information listed in the RFP, one.**
- 6) Is the RFP requiring exterior window or only interior windows to be cleaned? **Per the scope of work, interior windows only.**
- 7) Is there a janitorial company performing the work now, if yes, can you identify the name, contract period and amount of yearly contract in dollars? **ACP Facility Services, one year, \$155,700.00.**
- 8) If the contract is being cleaned after hours, who is responsible for lights, doors being locked, etc.? **The building has automated lighting and access systems.**
- 9) Do you require the successful contractor workers to be fully vaccinated with boosters? **No, although we recommend it. Please refer to State of NJ COVID-19 Information Hub website for further information.**
- 10) Can you please provide square footage per floor that is to be maintained under the agreement? **The JHSC is @ 96,000 SF. The four-story section of the building's floors are @ 16,500 SF, the three-story section of the building's floors are @ 10,000 SF.**
- 11) Please confirm if this contract requires prevailing wage, and if so, the exact wage and benefit rate. **The contract does require prevailing wage with benefits. The wage can be determined by using the Janitor classification on SAM.gov.**
- 12) Is there an official price sheet? **Price sheet is posted on the web site under procurement / solicitation tab.**
- 13) Prevailing wage is expected to increase shortly, how will that unknown rate change, of that increase, be factored as an increase to JHSC? How have increases in prevailing wage been passed along to the JHSC? **It will not be factored into the contract, an increase in the wage is the vendor's responsibility. They have not been passed along.**
- 14) What is the current monthly billing? **See number 7.**

- 15) Previous bid we provided a weekend/event rate and emergency rate as well as the total price. I do not see a price page; can you direct me to where I can find the form? **Price sheet has been added and can be found under the procurement / solicitations tab on the website.**
- 16) Carpet cleaning is listed as “as needed”, can the frequency be more defined? **Carpet is only to be cleaned as needed, such as for spills, spots, dirt from snowfall, etc.**
- 17) Floors to be included in bid (Stripped and waxed), “as needed”, can the frequency be more defined? **Per the walk-through we do not believe there are floors in the building that require stripping and waxing.**
- 18) What background checks are required? Aside from “Standard” Background check. **Standard background check is required.**
- 19) Are vaccinated employees of the contractor required at the site? **See question #9.**
- 20) Is there a requirement to hire / all employees from the previous cleaning company? **No, there is not a requirement. Their consideration, as well as other local hires, would be appreciated.**
- 21) During the past 2 years has the Annual amount of the bid increased from the contracted price? **No**