

ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

NOTICE OF THE ROWAN UNIVERSITY/RUTGERS -CAMDEN BOARD OF GOVERNORS MEETING

This is notice of a meeting of the Rowan University/Rutgers-Camden Board of Governors, which will be held on December 11, 2018 at 12:00 p.m. The meeting will begin in Executive Session as authorized by Resolution #2018.04.02. The Public Session will begin at 12:00 p.m. The meeting will be held at the Governor James J. Florio Center for Public Service, 200 Federal Street, Camden, NJ 08103. This notice is being provided in compliance with the Open Public Meetings Act, P.L. 1975, c.231.

**December 11, 2018
12:00 PM**

AGENDA

EXECUTIVE SESSION
(11:30 a.m. to 12:00 p.m.)

PUBLIC SESSION – 12:00 p.m.

CALL TO ORDER

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MEETING MINUTES

CHANGES TO THE AGENDA

CEO REPORT

PUBLIC COMMENT ON AGENDA ITEMS

MATTERS PRESENTED BY THE CHAIRMAN

2018.12.01 Resolution accepting the FY18 Audit Report by Bowman and Company.

2018.12.02 Resolution authorizing the CEO to enter into a contract with Hopeworks N' Camden to support the Medical Assistant Training Program.

2018.12.03 Resolution authorizing the CEO to enter into a contract with Camden Coalition of Health Care Providers for the Medical Assistant Training Program.

2018.12.04 Resolution authorizing contract change order for the Joint Health Sciences Center.

2018.12.05 Resolution authorizing a contract with Video Corporation of America (State Contract #T1466/#81124) for the Joint Health Sciences Center.

2018.12.06 Resolution authorizing the purchase of property from the Camden Redevelopment Agency (walk-on).

COMMENTS BY BOARD MEMBERS

PUBLIC COMMENT ON NON-AGENDA ITEMS

CLOSING COMMENTS

ADJOURNMENT

ROWAN UNIVERSITY/RUTGERS–CAMDEN

BOARD OF GOVERNORS

November 13, 2018

BOARD MEMBERS IN ATTENDANCE

Jack Collins, Chair
Lou Bezych, Vice-Chair
Fred Graziano (via conference call)
Dudley Rivers

BOARD MEMBERS ABSENT

Chad Bruner
Michellene Davis

BOARD REPRESENTATIVES PRESENT

Dana Redd, CEO, Rowan University/Rutgers–Camden Board
of Governors
Raymond G. Console, Esq., Legal Counsel for the Rowan
University/Rutgers–Camden Board of Governors
Michele Robinson, Secretary, Rowan University/Rutgers–
Camden Board of Governors

OTHERS

Members of the Press
Members of the Public

CALL TO ORDER

A meeting of the Rowan University/Rutgers–Camden Board
of Governors was held on November 13, 2018 at the
Governor James J. Florio Center for Public Services, 200
Federal Street, Camden, New Jersey. The meeting was called
to order by Mr. Collins at 12:00 p.m. Mr. Collins presided as
chair of the meeting.

OPEN PUBLIC MEETINGS ACT STATEMENT

Ms. Robinson read the Open Public Meetings Act Statement
of Compliance.

ROLL CALL

At the direction of the Chair, Ms. Robinson took attendance
by calling the roll and asked if there were any recusals to be
noted for the record. No recusals were noted.

PLEDGE OF ALLEGIANCE

Chair Collins asked everyone to rise for the Pledge of
Allegiance.

AGENDA CHANGES

Mr. Collins asked if there were any agenda changes. None were noted.

OPEN SESSION

Chair Collins stated that in accordance with Board Resolution No. 2018-04-02, adopted on April 2, 2018, today's meeting was started in Executive Session at 11:00 a.m. Topics discussed in Executive Session were legal and real estate matters. These matters were also discussed in open session. At that point, a motion was made, seconded, and approved unanimously to move into open session.

APPROVAL OF PRIOR MEETING MINUTES

Chair Collins asked for a motion to approve the minutes from the Board's previous meeting held on September 11, 2018. A motion was made, seconded, and the minutes were approved unanimously.

CEO REPORT

CEO Redd provided updates on the Joint Health Sciences Center, the Joint Board's contributions to producing a New Jersey Business and Industry Association event, and the Board's academic programs.

Significant progress continues on the construction of the Joint Health Sciences Center. The building is now enclosed and the windows are installed. Work is progressing with drywall, ductwork insulation, and electrical wiring. The parking lot area has been graded, some of the curbs have been poured, and PSE&G has extended the gas line from Stevens Street to the property. CEO Redd thanked Dean D'Astuto, Director of Capital Projects for the Joint Board, for his oversight of the project and for keeping it on time and on budget.

Last month, the Joint Board worked with the New Jersey Business and Industry Association (NJBIA) to produce an event featuring "The Eds and Meds: The Expanding South Jersey Ecosystem." Mr. Louis Bezich, vice chair of the Joint Board, was featured as the keynote speaker. Key elected officials from Burlington, Camden, and Gloucester counties, along with leaders from Rowan University, Rutgers University-Camden, and Camden County College participated on panels focused on workforce development and strengthening the talent pipeline.

With respect to academic programs, student progress continues to be monitored for the Medical Assistants Training Program and the Alzheimer's Journey Coordinator Program.

The planning committee for the proposed Population Health Research Institute and related initiatives, chaired by Provost Michael Palis of Rutgers University–Camden and Dean Annette Reboli of the Cooper Medical School of Rowan University, continues to meet monthly. Among other initiatives, work is progressing on development of curricula for a certificate in population health.

**PUBLIC COMMENTS ON
AGENDA ITEMS**

Chair Collins opened the floor to comments specifically related to the resolutions on the agenda.

With respect to Resolution 2018-11-05, Dr. Sara Joslin of Cherry Hill, NJ wanted to bring to the Board’s attention the need to address in workforce development a subpopulation of young people 18-25 who are difficult to place due to their lack of completion of a high school diploma, as well as a water equity task force which contains a workforce development workgroup chaired by Meishka Mitchell, Angel Osorio, and Darleen Williams. CEO Redd explained that Resolution 2018-11-05 expands workforce development from typically temporary jobs to temporary and permanent jobs. Further, expanding the scope of workforce development, job recruitment, job placement, and retention programs falls within the mission and mandate of the Joint Board and seeks to add to the synergies and collaborations happening in this effort in the city of Camden.

**MATTERS PRESENTED BY
THE CHAIRMAN FOR
ACTION CONSIDERATION**

Chair Collins introduced Ms. Redd to present the resolutions listed in the agenda

Resolution 2018-11-01

Resolution approving revised and restated procurement policy. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.

Resolution 2018-11-02

Resolution consenting to expenditures incurred by the Camden County Improvement Authority (CCIA) for the Joint Health Sciences Center Campus, Block 1400-Phase III. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.

Resolution 2018-11-03

Resolution authorizing the contract change order of the Joint Health Sciences Center. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.

Resolution 2018-11-04

Resolution approving additional expenditures for property acquisition-Block 1400. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.

Resolution 2018-11-05

Resolution authorizing the CEO to enter into a shared service agreement with the City of Camden. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.

The full text of each of these resolutions is appended to these minutes.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Chair Collins invited members of the public to address the Board.

Dr. Sara Joslin of Cherry Hill, NJ wanted to bring to the Board's attention that Camden City has appointed an affirmative action officer, that the officer should be given the opportunity to review municipal contracts, and that affirmative action should be taken to the fullest extent with respect to sourcing of items for the Joint Board's construction projects.

COMMENTS BY BOARD MEMBERS

Chair Collins invited members of the Board to offer comments. There were no further comments by Board members.

CLOSING COMMENTS

Chair Collins opened the floor for any closing comment by members of the Board and the public. No closing comments were offered.

ADJOURNMENT

There being no further business to come before the meeting, Chair Collins entertained a motion for adjournment. The motion for adjournment was seconded and approved unanimously, whereupon Chair Collins adjourned the meeting at 12:26 p.m.

Jack Collins, Chair
Rowan University/Rutgers-Camden Board of Governors



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION Acceptance of Audit Report for Fiscal Year 2018 No. 2018.12.01

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board is subject to auditing compliance requirements under state law; and

WHEREAS, pursuant to Board Resolution No. 2018.07.01, the Board appointed Bowman & Company, LLP, as its auditor; and

WHEREAS, consistent with the Board's policies and the State of New Jersey requirements, the auditor has prepared an audit report for its fiscal year ending 6/30/18; and

WHEREAS, the Finance and Executive Committees of the Board have reviewed the audit report and have recommended that the full Board accept the audit report as presented;

NOW, THEREFORE, BE IT RESOLVED, that the Board accepts the Audit Report prepared by Bowman & Company, LLP, for the fiscal year ending 6/30/2018; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Rowan University/Rutgers- Camden Board of Governors

December 11, 2018

Attachment: Audit Report for FYE 6/30/18



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing The CEO To Contract With Hopeworks'N Camden To Support Medical Assistants Training Program No. 2018.12.02

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, since 2014, the Board has supported a Medical Assistant Training Program that recruits graduating high school students from Camden High School, Brimm Medical Arts High School, Woodrow Wilson High School, Big Picture Learning Academy and the Gateway to College Program for an entry level education and training certification program offered through Camden County College; and

WHEREAS, pursuant to Board Resolution No. 2017.05.03, the Board entered into a contract with Hopeworks'N Camden ("Hopeworks") to assist the Board in implementing the Medical Assistants Training Program; and

WHEREAS, pursuant to Resolution No. 2018.06.03, the Board authorized an amendment to the Board's contract with Hopeworks to provide support for Cohort 3 participants; and

WHEREAS, the Board desires to amend its contract with Hopeworks to provide support for Cohort 4 participants; and

WHEREAS, a portion of the funding provided by the Board will be offset by a Camden City School District grant for fiscal year 2019 in the amount of \$52,325 that will help support tuition, transportation, stipends, program supplies and program-related events (i.e., student orientation and graduation);

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Chief Executive Officer to contract with Hopeworks to provide Level 2 Full Program Support for the 4th Cohort of the Medical Assistant Training Program, as described in the attached Medical Assistant Program Overview; and

BE IT FURTHER RESOLVED, that funding for the services provided by Hopeworks is approved in an amount not to exceed \$67,093; and

BE IT FURTHER RESOLVED, that the funding shall be charged as follows:

Account No. 080-6206-511.90-80 Academic Programs \$48,250.00

Account No. 090-6611-714.20-99 Medical Assistant Program \$18,843.00; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Rowan University/Rutgers- Camden Board of Governors

December 11, 2018

Attachment: Medical Assistant Program Overview



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing The CEO To Contract With Camden Coalition Of Healthcare Providers For The Medical Assistant Training Program No. 2018.12.03

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, since 2014, the Board has supported a Medical Assistant Training Program that recruits graduating high school students from Camden High School, Brimm Medical Arts High School, Woodrow Wilson High School, Big Picture Learning Academy and the Gateway to College Program for an entry level education and training certification program offered through Camden County College; and

WHEREAS, the Camden Coalition of Healthcare Providers has facilitated modules of the Medical Assistant Training Program, including providing curriculum and content; and

WHEREAS, the Board desires to contract with the Camden Coalition of Healthcare Providers to provide the materials and services for Cohort 3, as described in the Proposed Scope of Work, dated November 26, 2018, attached hereto;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Chief Executive Officer to contract with Camden Coalition of Healthcare Providers for the materials and services described in the Proposed Scope of Work at a cost not to exceed \$9,124; and

BE IT FURTHER RESOLVED, that the funding for this contract shall be charged to Account No. 080-6206-511.90-80 Academic Programs; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers- Camden Board of Governors
December 11, 2018**

Attachment: Proposed Scope of Work dated 11/26/18



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing JHSC Construction Contract Change Order No. 2018.12.04

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board has undertaken the development and construction of a Joint Health Sciences Center Campus in Camden; and

WHEREAS, Phases I & II of the project involve the construction of a Joint Health Sciences Center ("Center"); and

WHEREAS, pursuant to Board Resolution 2017.09.01, the Board awarded the Center construction contract to Torcon, Inc. (the "Contract"); and

WHEREAS, as the design and construction of the Center progresses, it is necessary, from time to time, to modify the Contract by Change Order to address substitutions, additions, deletions and modifications to the scope of work; and

WHEREAS, the Board's Director of Capital Projects, in consultation with the Center's architect and the Owner's Representative, has recommended a Change Order; and

WHEREAS, the recommended Change Order increases the Contract sum by \$205,945; and

WHEREAS, the recommended Change Order has been approved by the Board's Executive and Capital Committees;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the Change Order to the Contract and the increase of \$205,945 to the Contract sum as described in the attached Schedule A; and

BE IT FURTHER RESOLVED, that the Board authorizes the Chief Executive Officer to execute appropriate documentation for the Change Order upon review of Board Counsel; and

BE IT FURTHER RESOLVED, that the expenditure will be charged to the Special Revenue Fund (Bonds) established for the Center Project, subject to the availability of funds; and

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately.

Rowan University/Rutgers- Camden Board of Governors

December 11, 2018

Attachment: Schedule A – Change Order



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Contract With Video Corporation Of America For Joint Health Sciences Center No. 2018.12.05

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board has undertaken the development and construction of a Joint Health Sciences Center in Camden ("Center"); and

WHEREAS, the Board has selected Video Corporation of America to provide the audiovisual fit-out of the Center; and

WHEREAS, Video Corporation of America is a State of New Jersey approved vendor (State Contract #T1466/#81124); and

WHEREAS, the appropriate Board Committees have reviewed and approved the Proposal submitted by Video Corporation of America;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Chief Executive Officer to enter into a contract with Video Corporation of America for the audiovisual fit-out of the Center, at a cost not to exceed \$246,124; and

BE IT FURTHER RESOLVED, that the contract shall be in a form approved by the Board's legal counsel; and

BE IT FURTHER RESOLVED, that the expenditure shall be charged to the Special Revenue Fund (Bonds) established for the Center Project, subject to the availability of funds; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers- Camden Board of Governors
December 11, 2018**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing The Purchase Of Property From The Camden Redevelopment Agency No. 2018.12.06

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board has the authority to acquire, own, lease, dispose of, use and operate property; and

WHEREAS, the Board is presently developing a Health Sciences Campus ("Campus") on Block 181 and Block 1400 on Broadway in Camden, New Jersey; and

WHEREAS, the Board has previously acquired property adjacent to the Campus on Block 180; and

WHEREAS, the Camden Redevelopment Agency ("CRA") owns properties on Block 180 that the CRA is willing to sell to the Board; and

WHEREAS, the Board believes that these properties are suitable for the future expansion of the Campus; and

WHEREAS, pursuant to state law, the CRA is obtaining an appraisal of the properties for the purpose of establishing their fair market value; and

WHEREAS, the appraised fair market value of the properties will establish the purchase price that the Board will pay to the CRA to acquire these properties;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Chief Executive Officer to enter into an agreement with CRA to acquire Lots 6, 31 and 33 on Block 180 at a purchase price equal to the appraised fair market value, plus fees and expenses; and

BE IT FURTHER RESOLVED, that the funding for the property acquisition will be charged to Account No. 080-6206-636.08-07 Block 180 – Phase IV – Property Acquisition; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers- Camden Board of Governors
December 11, 2018**