

ROWAN UNIVERSITY/RUTGERS–CAMDEN

BOARD OF GOVERNORS

March 12, 2019

BOARD MEMBERS IN ATTENDANCE

Jack Collins, Chair
Chad Bruner
Michellene Davis (via conference call)
Dudley Rivers (via conference call)

BOARD MEMBERS ABSENT

Lou Bezych, Vice-Chair
Fred Graziano

BOARD REPRESENTATIVES PRESENT

Dana Redd, CEO, Rowan University/Rutgers–Camden Board of Governors
Dean D’Astuto, Director of Capital Projects, Rowan University/Rutgers–Camden Board of Governors
Raymond G. Console, Esq., Legal Counsel for the Rowan University/Rutgers–Camden Board of Governors
Michele Robinson, Secretary, Rowan University/Rutgers–Camden Board of Governors

OTHERS

Members of the Public

CALL TO ORDER

A meeting of the Rowan University/Rutgers–Camden Board of Governors was held on March 12, 2019 at the Governor James J. Florio Center for Public Services, 200 Federal Street, Camden, New Jersey. The meeting was called to order by Mr. Collins at 12:00 p.m. Mr. Collins presided as chair of the meeting.

OPEN PUBLIC MEETINGS ACT STATEMENT

Ms. Robinson read the Open Public Meetings Act Statement of Compliance.

ROLL CALL

At the direction of the Chair, Ms. Robinson took attendance by calling the roll and asked if there were any recusals to be noted for the record. No recusals were noted.

PLEDGE OF ALLEGIANCE

Chair Collins asked everyone to rise for the Pledge of Allegiance.

AGENDA CHANGES

Mr. Collins asked if there were any agenda changes. CEO Dana Redd indicated there were none.

OPEN SESSION

Chair Collins stated that in accordance with Board Resolution No. 2018-04-02, adopted on April 2, 2018, today's meeting was started in Executive Session at 11:00 a.m. Topics discussed in Executive Session were legal and real estate matters. These matters were also discussed in open session. At that point, a motion was made, seconded, and approved unanimously to move into open session.

APPROVAL OF PRIOR MEETING MINUTES

Chair Collins asked for a motion to approve the minutes from the Board's previous meeting held on February 20, 2019. A motion was made, seconded, and the minutes were approved unanimously.

CEO REPORT

CEO Redd provided updates on the Joint Health Sciences Center, the Medical Assistants Program, and the Board's civic engagement initiatives.

As a point of information for the Joint Board, Ms. Redd indicated that Rowan University's evaluation by Middle States Accreditation is underway, with tours of Cooper Medical School of Rowan University, the Joint Health Sciences Center, and the Rowan Camden Academic Building.

Significant progress continues on the construction of the Joint Health Sciences Center. Exterior work includes installing insulation, preparing the building for installation of the glass fiber reinforced concrete panels that make up the façade, completing the parking lot's base paving coat, and repairing the sidewalk on Broadway. Currently, all trades continue to move forward with interior work, and Ms. Redd and Mr. Dean D'Astuto are working on the furniture plan and installation services for the building. They are also moving forward with property management aspects of the project. Today's Board resolutions include the prequalification of firms eligible to respond to an RFP for facilities management (Resolution 2019-03-12) and the Board's authorization to issue an RFP for facilities management of the Joint Health Sciences Center (Resolution 2019-03-13).

The third cohort of the medical assistants program, all recruited from public high schools in Camden, are

participating in internships at Cooper University Health. A graduation ceremony is scheduled for April 29. Once the students pass the medical assistants certification exam, they will be assisted with finding employment. As the third cohort nears completion, recruitment for a fourth cohort is underway, with candidates attending Hopeworks weekly to gain study skills and demonstrate commitment to the medical assistants program.

The Joint Board is also actively increasing engagement with the community to advance its initiatives of economic development, education, and workforce development. Along with Ms. Phoebe Haddon, Chancellor of Rutgers University–Camden and Dr. Donna Nickitas, Dean of the Rutgers–Camden School of Nursing, CEO Redd co-hosted a Faith-Based Ministers gathering on February 25th, with over 50 in attendance. On March 2, the Joint Board also participated in the Family Festival in Camden, organized and hosted by the first lady of New Jersey, Tammy Murphy. Lastly, CEO Redd has reached out to Dr. Ali Houshmand, President of Rowan University, to coordinate an outreach meeting to provide an update on the work of the Joint Board.

CEO Redd concluded her report by thanking the Joint Board's Mr. Dean D'Astuto, Director of Capital Projects, Ms. Sandy McAndrew, Executive Assistant, and Mr. Ray Console, legal counsel, for their hard work.

PUBLIC COMMENTS ON AGENDA ITEMS

Chair Collins opened the floor to comments specifically related to the resolutions on the agenda. No comments were made.

MATTERS PRESENTED BY THE CHAIRMAN FOR ACTION CONSIDERATION

Chair Collins introduced Ms. Redd to present the resolutions listed in the agenda

Resolution 2019-03-01

Resolution authorizing the approval of expenditures by Camden County Improvement Authority for the Joint Health Sciences Center Phases I and II. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.

Resolution 2019-03-02

Resolution authorizing the approval of expenditures by Camden County Improvement Authority for the Joint Health Sciences Center Phase III. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.

Resolution 2019-03-03	Resolution authorizing procurement of pre-planning services through a Shared Services agreement with Camden County Improvement Authority. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.
Resolution 2019-03-04	Resolution authorizing amendment to the Owner's Representative Services contract. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.
Resolution 2019-03-05	Resolution authorizing amendment to the architect's contract for additional services. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.
Resolution 2019-03-06	Resolution authorizing a lease agreement with Heritage Business Systems for copier services. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.
Resolution 2019-03-07	Resolution authorizing a shared services agreement with Camden County for communications, media, and public relations. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.
Resolution 2019-03-08	Resolution authorizing a Joint Health Sciences Center change order. The resolution was moved, seconded, and approved unanimously by roll call vote.
Resolution 2019-03-09	Resolution authorizing furniture and equipment purchase from OFS Brands (State Contract #A81635) for the Joint Health Sciences Center. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.
Resolution 2019-03-10	Resolution authorizing furniture and equipment purchase from Haworth (State Contract #55483) for the Joint Health Sciences Center. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.
Resolution 2019-03-11	Resolution authorizing furniture and equipment purchase from Exemplis (State Contract #A-81711) for the Joint Health Sciences Center. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.

Resolution 2019-03-12

Resolution authorizing pre-qualification of bidders for facility manager of the Joint Health Sciences Center. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.

Resolution 2019-03-13

Resolution authorizing issuance of a request for proposals to pre-qualified bidders for facility manager of the Joint Health Sciences Center. A motion to approve the resolution was moved, seconded, and approved unanimously by roll call vote.

Resolution 2019-03-14

Resolution authorizing adoption of Open Public Records Act (OPRA) policy and procedures for the Rowan University/Rutgers–Camden Board of Governors. A motion to approve the resolution was moved, seconded, and approved by majority vote, with three affirmative votes and one dissenting vote.

The full text of each of these resolutions is appended to these minutes.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Chair Collins invited members of the public to address the Board. There were no further comments by members of the public.

COMMENTS BY BOARD MEMBERS

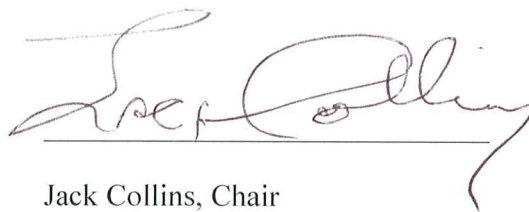
Chair Collins invited members of the Board to offer comments. There were no further comments by Board members.

CLOSING COMMENTS

Chair Collins opened the floor for any closing comment by members of the Board and the public. No closing comments were offered.

ADJOURNMENT

There being no further business to come before the meeting, Chair Collins entertained a motion for adjournment. The motion for adjournment was seconded and approved unanimously, whereupon Chair Collins adjourned the meeting at 12:15 p.m.

A handwritten signature in dark ink, appearing to read "Jack Collins", written over a horizontal line.

Jack Collins, Chair
Rowan University/Rutgers–Camden Board of Governors