

ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

NOTICE OF PUBLIC MEETING

July 11, 2023
11:00 AM

This is a notice of a meeting of the Rowan University/Rutgers-Camden Board of Governors, which is scheduled for **Tuesday, July 11, 2023, at 11:00 A.M.** The Board intends to immediately enter into Executive Session and anticipates returning to **Public Session at or about 12:00 P.M.** The meeting will be held at the Joint Health Sciences Center, 201 S. Broadway, 1st Floor Multipurpose Space, Camden, NJ 08103. This notice is being provided in compliance with the Open Public Meetings Act, P.L. 1975, c. 231, N.J.S.A. 10:4-6 et seq. Formal action may be taken.

AGENDA, to the extent, known:

CALL TO ORDER – 11:00 A.M.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

ROLL CALL

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

PUBLIC SESSION – 12:00 P.M. (Anticipated)

APPROVAL OF MEETING MINUTES

CHANGES TO THE AGENDA

CEO REPORT

PUBLIC COMMENT ON AGENDA ITEMS

MATTERS PRESENTED BY THE CHAIR

2023.07.01 - Resolution Authorizing Adoption of Post-issuance Compliance Procedure for Biomedical Research Facilities Bond.

2023.07.02 - Resolution Approving Insurance Coverage for Vacant Land Properties Owned and Operated by the Joint Board.

2023.07.03 - Resolution Approving Insurance Coverage for Joint Health Sciences Center.

2023.07.04 - Resolution Authorizing Sponsorship of Camden County College Annual Gala.

- 2023.07.05 - Resolution Authorizing Joint Board as Manager of the Joint Health Sciences Center to Award Contract for Interior Plant Maintenance.
- 2023.07.06 - Resolution Approving Amendment to Site Use License Agreement for Block 1400 with the Parking Authority of the City of Camden. (Tabled)
- 2023.07.07 - Resolution Authorizing South Jersey Institute for Population Health Stipend for Reviewer/Facilitators.
- 2023.07.08 - Resolution Authorizing Sponsorship of Heart of Camden's Sr. Peg Hynes 36th Annual Memorial Golf Tournament.
- 2023.07.09 - Resolution Authorizing Engagement Agreement with Naomi Marmorstein, Ph.D., for South Jersey Institute for Population Health.
- 2023.07.10 - Resolution Authorizing Support Services Contract with Rowan University for 3rd Funding Cycle for South Jersey Institute for Population Health.
- 2023.07.11 - Resolution Authorizing Sponsored Research Agreement with Rowan University.
- 2023.07.12 - Resolution Authorizing MOU with Center for Family Services to support the Certified Medical Assistant Training Program.
- 2023.07.13 - Resolution authorizing MOU with Camden County College to support the Certified Medical Assistant Training Program.
- 2023.07.14 Resolution authorizing adoption of the FY 24 Rowan University/Rutgers-Camden Board of Governors Budget.
- 2023.07.15 Resolution authorizing the submission of invoices for the FY24 to Rowan University and Rutgers-University-Camden pursuant to New Jersey Medical and Health Sciences Restructuring Act P.L. 2012, c.45, s34.
- 2023.07.16 Resolution authorizing an option to renew the Shared Services Agreement with the County of Camden for Communications, Media, and Public Relations Services.
- 2023.07.17 Resolution authorizing action by the Joint Board as Manager of the Joint Health Sciences Center to adopt operating budget FY24.
- 2023.07.18 Resolution awarding a contract award to Bowman & Company, LLP for FY23 auditing services for Rowan University/Rutgers-Camden Board of Governors.
- 2023.07.19 Resolution authoring action by the Joint Board as Manager of the Joint Health Sciences Center to award Bowman & Company, LLP for FY23 auditing services.
- 2023.07.20 Resolution authorizing the funding of Rowan University/Cooper Medical School of Rowan University Research and Equipment Grant in Camden, NJ.
- 2023.07.21 Resolution authorizing an agreement with Hopeworks for website design and maintenance services for the Rowan University/Rutgers-Camden Board of Governors' website.

2023.07.22 Resolution authorizing a part-time, temporary internship hire to support Rowan University/Rutgers-Camden Board of Governors Projects and Programs.

2023.07.23 Resolution authorizing Camden Community Partnership Executive Membership.

COMMENTS BY BOARD MEMBERS

PUBLIC COMMENTS ON NON-AGENDA ITEMS

CLOSING COMMENTS

ADJOURNMENT

ROWAN UNIVERSITY/RUTGERS–CAMDEN

BOARD OF GOVERNORS

April 11, 2023

BOARD MEMBERS IN ATTENDANCE

(meeting held in a hybrid format, in-person and via Zoom)

David Mayer, Chair
Louis Bezich, Vice Chair
Chad Bruner
Michellene Davis
James Dougherty
George Loesch
William Tambussi

BOARD MEMBERS EXCUSED

None

BOARD REPRESENTATIVES PRESENT

Jeffrey Nash, CEO, Rowan University/Rutgers–Camden Board of Governors
William Harla, Esq., Legal Counsel for the Rowan University/Rutgers–Camden Board of Governors
Dean D’Astuto, Chief Operating Officer, Rowan University/Rutgers–Camden Board of Governors
Michele Robinson, Secretary, Rowan University/Rutgers–Camden Board of Governors

OTHERS

Members of the Public

CALL TO ORDER

A meeting of the Rowan University/Rutgers–Camden Board of Governors was held on April 11, 2023, at the Joint Health Sciences Center, 201 South Broadway, Camden, New Jersey. Full board and public participation were provided in person and virtually via Zoom. The meeting was called to order at 11:30 a.m. by Chair Mayer.

OPEN PUBLIC MEETINGS ACT STATEMENT

Ms. Robinson read the Open Public Meetings Act Statement of Compliance.

ROLL CALL

At the direction of Chair Mayer, Ms. Robinson took attendance by calling the roll.

PLEDGE OF ALLEGIANCE

Chair Mayer asked everyone to rise for the Pledge of Allegiance.

CLOSED SESSION

In accordance with N.J.S.A. 10:4-12b, N.J.S.A. 10:4-12b(7), and N.J.S.A. 10:4-12b(8), Chair Mayer called for a motion, which was seconded and approved unanimously, to move into executive session to discuss personnel and Board finance matters.

OPEN SESSION

Upon the Board’s return at 12:00p.m, Chair Mayer called for a motion, which was seconded and approved unanimously, to reconvene in open session.

APPROVAL OF PRIOR MEETING MINUTES

Chair Mayer asked for a motion to approve the minutes from the Board’s previous meeting held on March 14, 2023. A motion was made, seconded, and the minutes were approved unanimously.

RECUSALS

Chair Mayer asked if there were any recusals to be noted for the record. CEO Nash noted that Vice-Chair Bezich would recuse himself from voting on Resolution 2023-04-02 (Resolution Authorizing Sponsorship of Camden Coalition of Healthcare Providers for Putting Care at the Center 2023 Conference) and Resolution 2023-04-05 (Resolution Authorizing Engagement of Real Estate Appraisal Services).

AGENDA CHANGES

Chair Mayer asked if there were any agenda changes. No agenda changes were noted.

CEO REPORT

CEO Nash provided updates on grant funding, the Certified Medical Assistants program, and two projects facilitated by the Joint Board.

With funding from the Joint Board, the South Jersey Institute for Population Health has advanced health-related research projects with a second round of funding. The Joint Board is also working to publicize the findings of these research projects and to communicate findings to the appropriate decision makers for possible implementation.

Training of Camden students for positions in the medical field continues through the Medical Assistants Pathways Program. Most students in the current cohort will take the licensing exam, and the next cohort of students is currently being selected.

CEO Nash provided updates on two of the projects facilitated by the Joint Board: revitalization of the Walter Rand Transportation Center and the Downtown Camden Master

Plan. With respect to the Walter Rand Transportation Center, public input has been incorporated in the design plans, and the Joint Board is working with the Department of Transportation and New Jersey Transit on the project. With respect to the Downtown Master Plan, approximately 100 people offered public comment at sessions on March 16. Additional feedback was received online after the public session. Feedback, especially as it relates to accessing a food market, quality workforce housing, and small business development, will be incorporated into the plan.

**PUBLIC COMMENT ON
AGENDA ITEMS**

Chair Mayer opened the floor to comment from the public on matters specifically related to the resolutions on the agenda.

Dr. Sara Joslin of Cherry Hill, NJ commented on Resolution 2023-04-04 (Resolution Authorizing 3rd Funding Cycle and Call for Proposals of the South Jersey Institute for Population Health). Dr. Joslin requested that research findings be made available to the public. For example, one project has studied geolocation for finding housing. This technology is critical, particularly at this time of rising rents and inflation. She emphasized that “more work needs to be done in this area to ensure that all citizens have safe, affordable, sustainable, healthy housing in the city and county.”

**MATTERS PRESENTED BY
THE CHAIRMAN FOR
ACTION CONSIDERATION**

Chair Mayer introduced the resolutions listed in the agenda. Resolutions 2023-04-01, 2023-04-03, and 2023-04-05 were approved by consent agenda. Resolutions 2023-04-02 and 2023-04-05 were approved by roll call vote.

Resolution 2023-04-01

Resolution authorizing sponsorship of Camden Community Partnership for 2023 Camden Environmental Conference. A motion to approve the resolution was moved, seconded, and approved unanimously by consent agenda.

Resolution 2023-04-02

Resolution authorizing Sponsorship of Camden Coalition of Healthcare Providers for Putting Care at the Center 2023 Conference. A motion to approve the resolution was moved, seconded, and approved by roll call vote by all members except Mr. Bezich, who recused himself from the vote.

Resolution 2023-04-03

Resolution authorizing extension of parking lot license agreement with Parking Authority of the City of Camden for

Block 77. A motion to approve the resolution was moved, seconded, and approved unanimously by consent agenda.

Resolution 2023-04-04

Resolution authorizing the Board of Governors to procure accounting services for Fiscal Year 2024. A motion to approve the resolution was moved, seconded, and approved unanimously by consent agenda.

Resolution 2022-04-05

Resolution authorizing engagement of real estate appraisal services. A motion to approve the resolution was moved, seconded, and approved by all board members except Mr. Bezich, who recused himself from the vote.

Resolution 2022-04-06

Resolution authorizing 3rd funding cycle and call for proposals of the South Jersey Institute for Population Health. A motion to approve the resolution was moved, seconded, and approved unanimously by consent agenda.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Chair Mayer opened the floor for any closing comments by the public.

Ms. Kate Delany of Collingswood, NJ requested the location of Block 1400 in Camden, NJ. CEO Nash indicated Block 14 is across the street from the Joint Health Sciences Center. Ms. Denise Coyne of Gloucester Township, NJ asked about the date and location of the Camden Coalition of Healthcare Providers' Putting Care at the Center 2023 Conference. CEO Nash indicated the conference will be held in Boston in November.

CLOSING COMMENTS

Chair Mayer opened the floor for any closing comments by members of the board. No closing comments were offered.

ADJOURNMENT

There being no further business to come before the meeting, Chair Mayer entertained a motion for adjournment. The motion was seconded and approved unanimously, whereupon Chair Mayer adjourned the meeting at 12:10 p.m.

David Mayer, Chair
Rowan University/Rutgers-Camden Board of Governors



ROWAN UNIVERSITY/RUTGERS- CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Adoption of Post-Issuance Compliance Procedures for Biomedical Research Facilities Bonds No. 2023.07.01

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Joint Board"), acquired real estate located on Block 181 in the City of Camden and developed on the site the biomedical research facility known as the Joint Health Sciences Center (hereinafter the "Project"); and

WHEREAS, on September 14, 2016, the New Jersey Economic Development Authority (the "Authority") issued, on a tax-exempt basis, its \$46,850,000 biomedical research facilities bonds, Series 2016A (the "Bonds"); and

WHEREAS, the construction of the Project was financed in part by the Bonds; and

WHEREAS, the Authority adopted written procedures for post-issuance tax compliance (the "Procedures"), in connection with the Bonds by establishing procedures for (1) identifying uses that may constitute private use; (2) managing and tracking changes in the use; (3) accomplishing remedial action when necessary; and (4) ensuring compliance with the arbitrage requirements of the Internal Revenue Code of 1986, as amended (the "Code"); and

WHEREAS, the Authority's Procedures set forth the respective responsibilities of the Authority as issuer of the Bonds, the Authority's Tax Compliance Officer, the Joint Board and the Joint Board's Tax Compliance Officer, as described therein; and

WHEREAS, to comply with the responsibilities of the Joint Board as set forth in the Procedures, the Joint Board hereby adopts the following Resolutions: the Authority's Tax Compliance Officer and the Joint Board's Tax Compliance Officer are expected to acknowledge and adopt the procedures setting forth the respective responsibilities of the Authority, the Joint Board and their respective Tax Compliance Officers, as described therein;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Joint Board acknowledges and adopts the Procedures.
2. Dean D'Astuto is designated as Tax Compliance Officer for the Joint Board.
3. To satisfy the Joint Board's responsibility to account for the use of Bond proceeds, the Compliance Officer will establish and maintain books and records reflecting the actual expenditure of proceeds of the Bonds.
4. To fulfill its responsibility to monitor for changes in use of the Project, the Joint Board's Tax Compliance Officer will monitor the use of the Project for
 - A. Change in use; and

- B. Change in ownership.
5. Joint Board Tax Compliance Officer will undertake ongoing contract review, including, but not limited to, any of the following, subject to the exceptions listed in subparagraph F:
- A. Leases;
 - B. Management Agreements;
 - C. Output Agreements;
 - D. Naming Rights; and
 - E. Research Agreements

For any of the above contracts that involve a non-governmental person, including, but not limited to, the federal government or a non-profit organization described in Section 501(c)(3) of the Code, the Joint Board's Tax Compliance Officer will request that the Authority's Tax Compliance Officer request that the Attorney General's Office obtain the advice of Bond Counsel, at the expense of the Joint Board, with respect to whether a particular contract meets, or will meet, the requirements for a safe harbor management contract under the Code and Regulations and applicable Revenue Procedures and Revenue Rulings or another exception to private use or can be revised to meet a safe harbor or exception. For those contracts that cannot meet a safe harbor or exception from private use, including all leases and sales contracts with a non-governmental person, the Joint Board's Tax Compliance Officer will request that the Authority's Tax Compliance Officer request that the Attorney General's Office obtain the advice of Bond Counsel as to any further steps to be taken, including remedial action if necessary.

- F. Exceptions:
 - i. Contracts for services that are solely incidental to the permitted uses of the Project (e.g., contracts for janitorial, office equipment repair, billing, or similar services).
 - ii. Contracts to provide for services, if the only compensation is the reimbursement of the service provider for actual and direct expenses paid by the service provider to unrelated parties (employees of the service provider are not unrelated parties).
 - iii. Arrangements, including renewal options, the term of which is not greater than 200 days. For purposes of this provision, a right of first refusal to renew will not be treated as a renewal option if (i) the compensation for the use under the arrangement is re-determined at generally applicable, fair market value rates that are in effect at the time of renewal; and (ii) the use of the financed property under the same or similar arrangements is predominately by natural persons who are not engaged in a trade or business.
 - iv. Arrangements (which do not otherwise result in the ownership of the Project) (i) the term of which, including all renewal options, as defined above, is not longer than 100 days; (ii) that would be treated as general public use, except that the bond financed property is not available for use on the same basis by natural persons that are engaged in a trade business because generally applicable and

uniform rates are not reasonably available to natural persons not engaged in a trade or business; and (iii) wherein the property is not financed for a principal purpose of providing such property for use by a non-exempt person.

- v. Arrangements (other than an arrangement resulting in ownership of the Project) (i) the term of which, including all renewal options as described above, is not longer than 50 days; (ii) that are negotiated at arm's length and the compensation is at fair market value; and (iii) wherein the property is not financed for a principal purpose of providing such property for use by a non-exempt person.
- vi. The term limits described in each three foregoing contractual arrangements [(iii), (iv) and (v)] are not required to relate to consecutive days; that is, if the contract provides for use of the Project for ten (10) days per year for six years, the contract would have to comply with the requirements applicable to contractual arrangements set forth in paragraph (v) above, because the term of the contract would exceed 50 days
- vii. Incidental use of the Project is similarly disregarded to the extent that those uses, in the aggregate, do not exceed two and one-half percent (2.5%) of the proceeds of the Bonds and the use does not involve the transfer to non-exempt persons of possession and control of the space that is separated from other areas of the Project by walls, partitions, or other physical barriers (with the exception of vending machines, pay telephones, kiosks and the like)

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers- Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Approving Insurance Coverage for Vacant Land Properties Owned and Operated by the Rowan University/Rutgers-Camden Board of Governors No. 2023.07.02

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, pursuant to N.J.S.A. 18A:64M-38.1, the Board has the authority to "[a]cquire, by gift, purchase, condemnation or otherwise, own, lease, dispose of, use and operate property, whether real, personal or mixed, or any interest therein, which is necessary or desirable for its purposes"; and

WHEREAS, the Board has determined to protect itself from liability arising from its ownership of certain vacant parcels through the procurement of vacant land insurance;

WHEREAS, the Board maintains insurance policies requiring annual renewals for all of its properties; and

WHEREAS, pursuant to the Board's Procurement Policy, the Board may make direct purchases of up to 10% of the bid threshold amount established by the New Jersey Department of Treasury under the State College Contracts Law; and

WHEREAS, the Board has received a quotation from Tapco Insurance Co. to provide liability insurance for thirteen (13) parcels for an annual premium of \$635.00;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Chief Executive Officer to purchase vacant land insurance coverage for the properties identified on the attached Schedule A from Tapco Insurance Co. for an annual premium in an amount not to exceed \$635.00; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers- Camden Board of Governors
July 11, 2023**

Schedule A

#00001 510 BROADWAY, BLOCK 1410, LOT 5, CAMDEN, NJ 08103

#00002 512 BROADWAY, BLOCK 1410, LOT 6, CAMDEN, NJ 08103

#00003 514 BROADWAY, BLOCK 1410, LOT 7, CAMDEN, NJ 08103

#00004 516 BROADWAY, BLOCK 1410, LOT 8, CAMDEN, NJ 08103

#00005 518 BROADWAY, BLOCK 1410, LOT 9, CAMDEN, NJ 08103

#00006 563 CLINTON ST., BLOCK 1410, LOT 24, CAMDEN, NJ 08103

#00007 565 CLINTON ST., BLOCK 1410, LOT 25, CAMDEN, NJ 08103

#00008 567 CLINTON ST., BLOCK 1410, LOT 25, CAMDEN, NJ 08103

#00009 505 BENSON ST., BLOCK 180, LOTS 39-48, CAMDEN, NJ 08103

#00010 517 BENSON ST., BLOCK 180, LOT 33, CAMDEN, NJ 08103

#00011 69 N. BENSON ST., BLOCK 180, LOT 31, CAMDEN, NJ 08103

**#00012 502-508 BENSON ST., 4 LOTS 1 PARCEL OF VACANT LAND,
CAMDEN, NJ 08103**

#00013 520 BENSON ST., BLOCK 180, LOT 6, CAMDEN, NJ 08103



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Action by Joint Board as Manager of the Joint Health Sciences Center to Renew Insurance Coverage No. 2023.07.03

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board has undertaken the development and construction of the Joint Health Sciences Center in Camden (the "Center"); and

WHEREAS, the Board is authorized to manage the Center on behalf of the Joint Health Sciences Condominium Association, Inc. (the "Association"); and

WHEREAS, pursuant to Resolution 2020.07.07, the Board authorized the Chief Executive Officer to obtain insurance coverage for the Center based on the insurance proposal presented by Travelers through the Board's insurance consultant, M&C Insurance Agency, Inc.; and

WHEREAS, the Travelers policy is up for renewal, and Travelers, through M&C Insurance Agency, Inc., has submitted a proposal for a one-year extension of the insurance coverage for the Center at a premium cost of \$92,627.00;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Chief Executive Officer to accept the Travelers' proposal for renewing the insurance for the Center on behalf of the Association for a term of one year; and

BE IT FURTHER RESOLVED, that the premium cost for the one-year renewal policy will be paid by the Association in an amount not to exceed \$92,627.00; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

**Rowan University/Rutgers- Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Sponsorship of Camden County College Annual Gala No. 2023.07.04

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board is directed to advance economic development, community engagement and education programs; and

WHEREAS, the Board collaborates with Camden County College on a variety of educational programs and community projects and shares many of the same goals and objectives as Camden County College;

WHEREAS, the Camden County College Foundation works to secure and manage private gifts, and encourages the involvement and financial commitment of alumni, friends, and College employees, through fundraising and events, in support of the College's academics that benefit the citizens of the City of Camden and Camden County at large.

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes a sponsorship for the Camden County College Foundation Blue Jean Ball annual gala on June 8, 2023, in an amount not to exceed \$5,000.00; and

BE IT FURTHER RESOLVED, that the funding for this sponsorship shall be charged to Account No. 080-6210. 511.90-45 subject to the availability of funds; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers- Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Joint Board as Manager of the Joint Health Sciences Center to Award Contract for Interior Plant Maintenance No. 2023.07.05

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board has undertaken the development and construction of the Joint Health Sciences Center (the "Center") in Camden; and

WHEREAS, the Board has established the Joint Health Sciences Condominium Association, Inc. (the "Association") and is authorized to manage the Center on behalf of the Association; and

WHEREAS, pursuant to Resolution 2020.05.21, the Board authorized the Chief Executive Officer, on behalf of the Joint Board, as agent for the Association, to enter into Service and Maintenance Agreements with vendors to procure products and services required for the operation of the Center; and

WHEREAS, the presence and maintenance of live interior plants contribute to the aesthetic and professional environment of the Center; and

WHEREAS, pursuant to Resolution 2022.06.17, the Board authorized the Chief Executive Officer, on behalf of the Joint Health Sciences Condominium Association, to award a contract for interior plant design and maintenance to Hoffman Design Group for an initial installation and an ongoing maintenance agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Chief Executive Officer, on behalf of the Joint Health Sciences Condominium Association, to award a contract for interior plant design and maintenance to Hoffman Design Group for ongoing maintenance agreement not to exceed \$6500.00 per year; and

BE IT FURTHER RESOLVED, that the funding for this contract shall be charged to the FY24 Joint Health Sciences Condominium Association, Inc. budget, subject to the availability of funds; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Rowan University/Rutgers- Camden Board of Governors
July 11, 2023



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing South Jersey Institute for Population Health Stipend for Reviewer/Facilitators No. 2023.07.07

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter “Board”), has been constituted under the “New Jersey Medical and Health Sciences Education Restructuring Act,” P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board has established the South Jersey Institute for Population Health (“SJIPH”) in collaboration with Rutgers University-Camden and Rowan University to support research initiatives focused on population health challenges in southern New Jersey and community engagement to produce positive social impacts through its promotion of curricula, professional development and population health research activities focused on urban and rural communities in southern New Jersey; and

WHEREAS, the Board is authorized to operate and manage SJIPH, including but not limited to purchasing, administration, and managing expenditures and grant funding, and the Board has determined to provide authority to conduct operations of SJIPH through the Chief Executive Officer; and

WHEREAS, SJIPH requires assistance with reviewing grant submissions, producing its annual Sand Box Meeting scheduled for October 13, 2023, and assessing final proposals for funding; and

WHEREAS, SJIPH seeks to engage nine (9) reviewer/facilitators for approximately 25 to 30 hours of work and an individual stipend of \$1,500; and

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Chief Executive Officer or his designee to facilitate the engagement of nine (9) reviewer/facilitators for approximately 25 to 30 hours of work and an individual stipend of \$1,500 on behalf of the South Jersey Institute for Population Health; and

BE IT FURTHER RESOLVED, that this expenditure shall be charged to Account No. 090-6609-714.20-99; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers - Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Sponsorship of Heart of Camden's Sr. Peg Hynes 36th Annual Memorial Golf Tournament No. 2023.07.08

WHEREAS, the Rowan University/Rutgers – Camden Board of Governors (the “Board”), has been constituted under the “New Jersey Medical and Health Sciences Education Restructuring Act,” P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board is directed to advance economic development, community engagement and education programs, with a specific emphasis in the fields of biomedical research and health sciences in Camden’s “eds and meds” corridor and South Jersey as a whole; and

WHEREAS, the Board recognizes that economic development and revitalization of the Camden Waterfront is critical to enhance the quality of life and economic opportunity for residents of the City of Camden and the broader South Jersey region; and

WHEREAS, Heart of Camden is dedicated to revitalizing and restoring the Waterfront South neighborhood of the City of Camden and its annual golf tournament is one of its most important fundraising events of the year; and

WHEREAS, the event provides Heart of Camden with funding to continue its work and brings together individuals and businesses that share its passion for community service;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves a sponsorship for the Heart of Camden’s Sr. Peg Hynes 36th Annual Memorial Golf Tournament in an amount not to exceed \$2,500.00; and

BE IT FURTHER RESOLVED, that the funding for this sponsorship shall be charged to Account No. 080-6210-511.90-45 (Other General Expenses: Sponsorship), subject to the availability of funds; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers- Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Engagement Agreement with Naomi Marmorstein, Ph.D., to Support the South Jersey Institute for Population Health No. 2023.07.09

WHEREAS, the Rowan University/Rutgers-Camden Board of Governors (hereinafter “Board”), has been constituted under the “New Jersey Medical and Health Sciences Education Restructuring Act,” P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board has established the South Jersey Institute for Population Health (“SJIPH”) in collaboration with Rutgers University-Camden and Rowan University to support research initiatives focused on population health challenges in southern New Jersey and community engagement to produce positive social impacts through its promotion of curricula, professional development and population health research activities focused on urban and rural communities in southern New Jersey; and

WHEREAS, the Board is authorized to operate and manage SJIPH, including but not limited to purchasing, administration, and managing expenditures and grant funding, and the Board has determined to provide authority to conduct operations of SJIPH through the Chief Executive Officer; and

WHEREAS, the Board entered into an Engagement Agreement with Sarah Allred, Ph.D., of Rutgers University, dated October 4, 2020 (the “Allred Engagement Agreement”), to Co-Chair SJIPH’s Oversight Committee, which facilitates grant funding; and

WHEREAS, pursuant to Resolution 2021.12.07, the Board approved an increase to the Allred Engagement Agreement to recognize additional duties and responsibilities associated with overseeing the SJIPH Cycle 1 Inaugural Funding Initiative and related administrative activities to distribute SJIPH Research Funds.

WHEREAS, pursuant to Resolution 2022.09.10, the Board rescinded the Allred Engagement Agreement and authorized a new Engagement with Naomi Marmorstein, Ph.D.;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes the Chief Executive Officer to execute a new Engagement Agreement with Naomi Marmorstein, Ph.D., in an amount not to exceed \$5,400.00; and

BE IT FURTHER RESOLVED, that this expenditure shall be charged to Account No. 090-6609-714.20-99; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers-Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Resolution Authorizing Support Services Contract with Rowan University for 3rd Funding Cycle for South Jersey Institute for Population Health No. 2023.07.10

WHEREAS, the Rowan University/Rutgers-Camden Board of Governors (hereinafter “Board”), has been constituted under the “New Jersey Medical and Health Sciences Education Restructuring Act,” P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey, charged with facilitating the development of curricula and programs at Rowan University and Rutgers University-Camden in the area of health sciences, in addition to building partnerships between these two public research institutions and other educational entities while promoting economic opportunities in the health sciences and serving the health care needs of the community; and

WHEREAS, the Board has established the South Jersey Institute for Population Health (“SJIPH”) in collaboration with Rowan University and Rutgers University-Camden; and

WHEREAS, the SJIPH seeks to advance collaborative, community-engaged research that improves health and health equity across southern New Jersey, by funding research projects that involve collaborations between Rowan, Rutgers-Camden, and community-based organizations in Burlington, Camden, Gloucester, Cumberland, Salem, Atlantic and Cape May counties; and

WHEREAS, the Board via Resolution 2023.04.06 authorized a budget of up to \$500,000 for a new funding cycle, Funding Cycle 3, to continue SJIPH’s work to advance research, improve health outcomes in southern New Jersey and serve as a foundation for establishing a data hub for research and projects that advance the region;

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the Chief Executive Officer to enter into a Support Services Contract with Rowan University for the 3rd Grant Funding Cycle for the South Jersey Institute for Population Health in amount not to exceed \$54,600.00; and

BE IT FURTHER RESOLVED, that funding shall be charged to Account No. 090-6609-714.20-99, subject to the availability of funds; and

BE IT FURTHER RESOLVED, that this Resolution shall take effective immediately.

**Rowan University/Rutgers-Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Sponsored Research agreement with Rowan University

No. 2023.07.11

WHEREAS, the Rowan University/Rutgers – Camden Board of Governors (the “Board”), has been constituted under the “New Jersey Medical and Health Sciences Education Restructuring Act,” P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey and directed to advance economic development, community engagement and education programs, with the specific emphasis in the field of biomedical research and the health sciences; and

WHEREAS, the Board has established the South Jersey Institute for Population Health (“SJIPH”) in collaboration with Rutgers University-Camden and Rowan University to support research initiatives focused on population health challenges in southern New Jersey and community engagement to produce positive social impacts; and

WHEREAS, the Board is authorized to operate and manage SJIPH, including but not limited to purchasing, administration, and managing expenditures and grant funding; and

WHEREAS, the Board, pursuant to Resolution 2021.12.08, appropriated funding for Cycle 1 of SJIPH research grants in an effort to advance research, improve health outcomes in southern New Jersey and serve as a foundation for establishing a data hub for research and projects that advance the region;

WHEREAS, among the approved grant recipients for Cycle 1 based at Rutgers University-Camden was a project titled, “A Resident Centered Subsidized Housing Resource”; and

WHEREAS, Rutgers University-Camden and Rowan University have determined in the interest of efficiency that Rowan will take over and complete the project; and

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the transfer of the Cycle 1 Sponsored Research Grant program titled “A Resident Centered Subsidized Housing Resource” to Rowan University in accordance with the terms of the agreement annexed hereto; and

BE IT FURTHER RESOLVED, that this expenditure shall be charged to Account No. 090-6613-714.20.01, subject to availability of funds; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Rowan University/Rutgers- Camden Board of Governors
July 11, 2023



Cycle 1 Grant Awards

Project Title	Recommended Funding Level
A Resident-Centered Subsidized Housing Resource	\$20,000
South New Jersey Panel Data Project for the Improvement of Health Equity	\$20,000
Trauma Informed Education Project for Youth	\$20,000
Snack, Chill and Chat for Individuals with Intellectual Disabilities	\$20,000
Legislating Digital Healthcare Access: Disparities in Broadband Internet Use for Older Adults	\$20,000
Status of transgender- and non-binary identifying individuals in Southern New Jersey	\$20,000
Community-based Bone Health Intervention with Direct Parental Involvement	\$20,000
Improving Opioid Use Disorder Treatment Retention After Release From Incarceration	\$20,000
Use of a Food Policy Audit to Assess Food System Resilience & Fresh Produce Access in Atlantic City	\$20,000
Southern NJ Perinatal Population Health Data Hub	\$30,000
Making the Invisible Visible: Using Augmented Reality Visualization to Look Behind the Scenes at the Community Impacts of the Opioid Epidemic on the City of Camden.	\$20,000
Total Amount:	\$230,000

Updated Title: **The (digital) landscape of affordable housing opportunities in Camden NJ**

Project Description

The cost of housing is a financial and logistical barrier to many current and future residents of Camden, New Jersey, and this project strives to connect information about available programs and opportunities with communities in need to identify the housing units to which these subsidies may apply.

This project leverages the topical expertise, technical experience, and community connections of the Rowan University Department of Geography, Planning, and Sustainability, Rutgers University-Camden Center for Urban Research and Education, and the Hopeworks Geographic Information Systems Young Professional Internship Program.

The motivation for this project is to make visible the overlapping array of federal, state, and local programs that may subsidize the costs of housing for residents in need of financial assistance. The role of housing as a social determinant of health is well-established, and the experience of tenants in accessing housing has a close relationship with their health and wellbeing¹. Most prior research has focused on direct effects of physical housing on health; increasingly, the experience of individuals (tenants, landlords, administrators) has highlighted the challenges of navigating the multi-step process of recognizing opportunities, identifying possible housing options, successfully securing a rental unit, and receiving the subsidy². Though many affordable housing policies exist, it is estimated that as few as a quarter of eligible candidates receive housing assistance³. Barriers to access of affordable housing have been exacerbated by the COVID-19 pandemic, proliferating housing insecurity and homelessness, especially for vulnerable populations.

This project proposes to integrate a publicly available spatial database of housing assistance programs and eligible properties, along with neighborhood contextual information critical to housing choices. These data will be compiled in a multilayer online map framework, which will be stylized for accessibility on a variety of platforms (especially mobile and tablet) for those seeking housing and those supporting their search.

¹ WHO Housing and health guidelines. (2008). Last accessed April 20, 2023, from <https://www.who.int/publications-detail-redirect/9789241550376>

² Rolfe, S., Garnham, L., Godwin, J., Anderson, I., Seaman, P., & Donaldson, C. (2020). Housing as a social determinant of health and wellbeing: Developing an empirically-informed realist theoretical framework. *BMC Public Health*, 20(1), 1138. <https://doi.org/10.1186/s12889-020-09224-0>

³ Desmond, M. (2017). *Evicted: Poverty and Profit in the American City* (Reprint edition). Broadway Books.



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Amending Memorandum of Understanding with the Center for Family Services for the Medical Assistants Training Program No. 2023.07.12

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter “Board”), has been constituted under the “New Jersey Medical and Health Sciences Education Restructuring Act,” P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board in 2014 launched a Medical Assistant Training Program (the “Program”) in collaboration with the Camden Coalition of Healthcare Providers, the Camden City School District and Camden County College; and

WHEREAS, pursuant to Resolutions 2017.05.03, 2018.06.03 and 2018.12.02 the Board engaged Hopeworks, a Camden-based non-profit, to assist with the Program; and

WHEREAS, pursuant to Resolution 2022.03.09, the Board entered into a Memorandum of Understanding with the Center for Family Services to provide programmatic support for the Program, including but not limited to student recruitment and enrollment, curriculum development and facilitation, and program evaluation; and

WHEREAS, pursuant to Resolution 2020.06.16, the Board authorized a Memorandum of Understanding with the Center for Family Services to support the facilitation of a stipend program for participants in the “Summer Bridge” portion of the Medical Assistant Training Program; and

WHEREAS, the Board has determined to support the Program for a new cohort year, 2023-24;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Chief Executive Officer to enter into a new Memorandum of Understanding with the Center for Family Services for the CMA Pathways Program for Cohort Year 2023-4 in an amount not to exceed \$107,000.00, in the form annexed hereto; and

BE IT FURTHER RESOLVED, that funding for this expenditure shall be encumbered from the Fiscal Year 2024 Academic Programs Budget line item 080-6210-511.90-80; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers-Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing MOU with Camden County College to Support the Certified Medical Assistants Pathways Program No. 2023.07.13

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board is directed to advance economic development, community engagement and education programs; and

WHEREAS, the Board collaborates with Camden County College on a variety of educational programs and community projects and shares many of the same goals and objectives as Camden County College;

WHEREAS, since 2014, the Board has supported a Medical Assistant Training Program that recruits high school students from the City of Camden for an entry-level education and training certification program offered through Camden County College; and

WHEREAS, five (5) cohorts of students have passed through the program, now known as the Certified Medical Assistants Pathway Program (the "Program");

WHEREAS, expenditure for Cohort 6 of the Program was approved by the Academic Committee and Finance Committee of the Board; and

WHEREAS, pursuant to Resolution 2022.09.05, the Board authorized a Memorandum of Understanding ("MOU") with Camden County College to support tuition and related expenses for Cohort 5 of the Certified Medical Assistants Pathway Program;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Chief Executive Officer to enter into a Memorandum of Understanding ("MOU") with Camden County College to support tuition and related expenses for Cohort 6 of the Certified Medical Assistants Pathway Program, in the form annexed hereto; and

BE IT FURTHER RESOLVED, that the funding for this sponsorship shall be charged to Account No. 080-6210-511.90-80, subject to the availability of funds; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Rowan University/Rutgers- Camden Board of Governors
July 11, 2023



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Adopting Rowan University/Rutgers-Camden Board of Governors Budget for Fiscal Year 2024 No. 2023.07.14

WHEREAS, the Rowan University/Rutgers-Camden Board of Governors (hereinafter “Board”), has been constituted under the “New Jersey Medical and Health Sciences Education Restructuring Act,” P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Chief Executive Officer presented a proposed Operating Budget for fiscal year 2023-24 to the Finance Committee and the Executive Committee and both Committees approved the proposed Operating Budget and directed that it be presented to the full Board for its consideration;

NOW, THEREFORE, BE IT RESOLVED, that the Board, having reviewed the Operating Budget and considered the recommendations of the Finance Committee and the Budget Committee, hereby approves and adopts the Operating Budget attached hereto for its fiscal year beginning July 1, 2023 and ending June 30, 2024, subject to the availability of anticipated funding; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers-Camden Board of Governors
July 11, 2023**

Attachment: Operating Budget for FY 2024

**ROWAN UNIVERSITY-RUTGERS CAMDEN BOARD OF GOVERNORS
FY 2024 SURPLUS AFTER BUDGET SCENARIO**

Rollover from Prior Year	\$	22,032,380.27
Rowan / Rutgers Revenue		5,000,000.00
Anticipate Interest and Other Earnings		604,000.00
Operating Expenditures		(2,138,500.00)
Capital Expenditures		(18,835,052.00)
		<hr/>
Available for Projects	\$	6,662,828.27
Add: Prior Year Surplus		1,302,283.47
		<hr/>
Total Surplus	\$	7,965,111.74

**ROWAN UNIVERSITY-RUTGERS CAMDEN BOARD OF GOVERNORS
FY 2024 SPECIAL REVENUE FUND**

Grant Revenue

Account Description	FY 2023 Anticipated	FY 2023 Estimated Realized	FY 2024 Anticipated
GRANT REVENUE - FY22 NJ HEALTH INIT	4,000,000.00	4,000,000.00	6,000,000.00
GRT REV-POPULATION HEALTH	500,000.00	500,000.00	500,000.00
MEDICAL ASSISTANCE PROGRAM	104,650.00	114,954.18	104,650.00
ARP			5,000,000.00
Revenue Total: \$ 4,604,650.00 \$ 4,614,954.18 \$ 11,604,650.00			

Grant Appropriations

Account Description	FY 2023 Anticipated	FY 2023 Estimated Expended	FY 2024 Anticipated
FY22 NJ HEALTH INITIATIVES	4,000,000.00	532,000.00	6,000,000.00
POPULATION HEALTH	500,000.00	338,116.96	500,000.00
MEDICAL ASSISTANCE PROGRAM	104,650.00	104,650.00	104,650.00
ARP			5,000,000.00
Appropriations Total: \$ 4,604,650.00 \$ 974,766.96 \$ 11,604,650.00			

**ROWAN UNIVERSITY-RUTGERS CAMDEN BOARD OF GOVERNORS
FY 2024 GENERAL FUND BUDGET**

Analysis of Fund Balance

Account Description	Pre-closing balance	Available from PY Operations (Est / Unaudited)	Projected Balance @ 6/30/23
Fund Balance	\$ 1,302,283.47	\$ 22,032,380.27	\$ 23,334,663.74

Revenue

Account Description	FY23 Anticipated	FY 2023 Estimated Realized	FY 2024 Budget
ANTICIPATED SURPLUS	\$ 22,365,196.66	\$ 22,365,196.66	\$ 22,032,380.27
ROWAN UNIVERSITY	2,500,000.00	2,500,000.00	2,500,000.00
RUTGERS UNIVERSITY	2,500,000.00	2,500,000.00	2,500,000.00
INTEREST INCOME	35,000.00	523,330.32	500,000.00
RENTAL INCOME	20,200.00	26,535.58	20,000.00
OTHER INCOME	84,000.00	69,755.42	84,000.00
Revenue Total:	\$ 27,504,396.66	\$ 27,984,817.98	\$ 27,636,380.27

Operating Appropriations

Account Description	FY 2023 Budget	FY 2023 Estimated Expended	FY 2024 Budget
REGULAR OR BASE SALARY	\$ 625,000.00	\$ 523,486.05	\$ 750,000.00
COMMUNICATIONS	25,000.00	43,750.00	25,000.00
LEGAL ADVERTISING	3,500.00	2,138.92	3,500.00
MARKETING			40,000.00
ACCOUNTING	30,000.00	56,982.36	60,000.00
PLANNING/COMM/ECON STUDY	250,000.00	152,583.06	250,000.00
FINANCIAL ADVISORY SERVVS	30,000.00	25,500.00	35,000.00
INSURANCE	10,000.00	5,823.12	10,000.00
LEGAL	110,000.00	87,461.23	110,000.00
OFFICE SUPPLIES	10,000.00	6,010.48	10,000.00
BOARD ROOM EXPENDITURES	5,000.00	5,041.96	7,500.00
RENT EXPENSE	95,000.00	83,234.75	95,000.00
EDUCATION AND TRAINING	10,000.00	921.63	10,000.00
SPONSORSHIPS	75,000.00	39,433.00	75,000.00
TELE/WEB HOSTING/COMPUTER	25,000.00	19,559.58	25,000.00
TRAVEL	5,000.00	86.07	5,000.00
EDS AND MEDS CORRIDOR	15,000.00	30,000.00	15,000.00
ACADEMIC PROGRAMS	450,000.00	263,850.01	500,000.00
MISCELLANEOUS	2,500.00	-	40,000.00
PROPERTY OPERATION	20,000.00	38,004.67	20,000.00
FRINGE BENEFITS	42,000.00	40,076.84	52,500.00
Operating Subtotal:	\$ 1,838,000.00	\$ 1,423,943.73	\$ 2,138,500.00

**ROWAN UNIVERSITY-RUTGERS CAMDEN BOARD OF GOVERNORS
FY 2024 GENERAL FUND BUDGET**

Capital Appropriations

Project	Account Description	FY 2023 Budget	FY 2023 Estimated Expended	FY 2024 Budget
RURCBOG CAPTIAL OUTLAY	AVAIL FOR NEW PROJECTS	\$ 7,599,146.66	-	\$ 6,662,828.27
BLOCK 1400 (PHASE III)	LEGAL	100,000.00	\$ 24,626.34	15,000.00
BLOCK 1400 (PHASE III)	PROJECT ADMINISTRATION	50,000.00	65,605.64	76,750.00
BLOCK 1400 (PHASE III)	ENGINEERING AND DEMO	-	-	10,000.00
BLOCK 1400 (PHASE III)	ARCHITECT	150,000.00	25,000.00	
STEVENS STREET PROP	LEGAL	2,500.00		
RUTGERS BUSINESS SCH	LEGAL	25,000.00	900.00	
RUTGERS BUSINESS SCH	PROPERTY AQUISITION	1,000,000.00	5,000.00	
RUTGERS BUSINESS SCH	ENGINEERING AND DEMO	250,000.00	68,150.00	
BLOCK 1410	LEGAL	30,000.00	2,625.00	50,000.00
BLOCK 1410	PROJECT ADMINISTRATION	15,000.00	-	840,000.00
BLOCK 1410	TAXES, FEES & REVIEW	3,000.00	-	10,000.00
BLOCK 1410	PROPERTY AQUISITION	500,000.00	-	750,000.00
BLOCK 1410	ENGINEERING AND DEMO	92,500.00	-	100,000.00
BLOCK 180 (PHASE IV)	LEGAL	150,000.00	18,309.50	150,000.00
BLOCK 180 (PHASE IV)	PROJECT ADMINISTRATION	50,000.00	-	250,000.00
BLOCK 180 (PHASE IV)	TAXES, FEES & REVIEW	20,000.00	-	20,000.00
BLOCK 180 (PHASE IV)	ENGINEERING AND DEMO	2,662,250.00	2,065.00	100,000.00
BLOCK 180 (PHASE IV)	RELOCATION	35,000.00	-	350,000.00
BLOCK 180 (PHASE IV)	PROPERTY AQUISITION	5,649,500.00	-	2,400,000.00
CAMDEN ATHLETIC FIELDS	LEGAL	10,000.00	2,212.50	200,000.00
CAMDEN ATHLETIC FIELDS	CAMDEN FIELDS			100,000.00
ROWAN - CAMDEN	BOARD CONTRIBUTION	4,150,000.00	-	
ROWAN - CAMDEN	ENGINEERING AND DEMO		4,311,000.00	
BLOCK 188	LEGAL	75,000.00	-	150,000.00
BLOCK 188	PROJECT ADMINISTRATION	150,000.00	3,000.00	250,000.00
BLOCK 188	TAXES, FEES AND REVIEW	10,000.00	-	10,000.00
BLOCK 188	ENGINEERING AND DEMO	1,532,500.00	-	910,000.00
BLOCK 188	RELOCATION	435,000.00	-	435,000.00
BLOCK 188	ARCHITECT		-	
BLOCK 188	PROPERTY AQUISITION	920,000.00	-	2,800,000.00
BLOCK 188	DEMOLITION			1,358,302.00
	LIFE SCIENCES BLDG			7,500,000.00

Capital Subtotal: \$ 25,666,396.66 \$ 4,528,493.98 \$ 25,497,880.27

Appropriations Total: \$ 27,504,396.66 \$ 5,952,437.71 \$ 27,636,380.27



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing the Submission of Invoices for Fiscal Year 2024 to Rowan University and Rutgers University-Camden pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act No. 2023.07.15

WHEREAS, the Rowan University/Rutgers-Camden Board of Governors (hereinafter “Board”), has been constituted under the “New Jersey Medical and Health Sciences Education Restructuring Act,” P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act provides that Rowan University and Rutgers-Camden shall each appropriate \$2,500,000.00 per year to the Board for administration and other necessary expenses; and

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the CEO to submit invoices to Rowan University and Rutgers University-Camden for the appropriations required under the New Jersey Medical and Health Sciences Education Restructuring Act for fiscal year 2024; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers-Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Renewal of Shared Services Agreement with Camden County for Communications, Media and Public Relations Services No. 2023.07.16

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board recognizes a need to communicate effectively and strategically to the public information regarding programs and projects it has implemented; and

WHEREAS, Camden County government has expertise in the areas of communications, media and public relations that would be suitable for the Board's needs; and

WHEREAS, pursuant to Resolutions 2019.03.07, 2021.02.08, 202.07.03 and 2023.01.06 the Board entered into and amended a Shared Services Agreement (the "Agreement") with Camden County for communications, media and public relations services on an as-needed and project-specific basis for operations, special events, and academic/research programs of the Board for a term ending March 31, 2023; and

WHEREAS, the Camden County Board of Commissioners by Resolution 65-1, adopted March 16, 2023, authorized a renewal of the Shared Services Agreement with the Board for a term of one (1) year, effective April 1, 2023 to March 31, 2024, with a one (1) year option to renew, at an annual cost of \$25,000; and

WHEREAS, the Board's requirements for communications, media and public relations services are ongoing and continue to develop;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the CEO to execute a renewal of the Shared Services Agreement with Camden County for communications, media and public relations services on an as-needed and project-specific basis for operations, special events and academic/research programs of the Board, for a term from April 1, 2023 to March 31, 2024, including Fiscal Years 2023 and 2024; and

BE IT FURTHER RESOLVED, that the expenditures for such services will be an amount not to exceed \$25,000.00 annually, payable in three installments of \$8,333.33; and

BE IT FURTHER RESOLVED, that the funding for such services will be charged to Account No. 080-6210-511.20-02, subject to the availability of funds, for fiscal year 2024.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Rowan University/Rutgers - Camden Board of Governors
July 11, 2023



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Action by the Joint Board as Manager of the Joint Health Sciences Center to Adopt an Operating Budget for Fiscal Year 2024

No. 2023.07.17

WHEREAS, the Rowan University/Rutgers-Camden Board of Governors (hereinafter “Board”), has been constituted under the “New Jersey Medical and Health Sciences Education Restructuring Act,” P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board has undertaken the development and construction of the Joint Health Sciences Center in Camden (the “Center”); and

WHEREAS, the Board has established the Joint Health Sciences Center Condominium Association, Inc. (the “Association”); and

WHEREAS, the Board is authorized by the Association to operate and manage the Center; and

WHEREAS, the Board, as manager of the Center, is tasked with developing and operating an annual operating budget for the Center; and

WHEREAS, the annual budget serves as the basis for apportioning the operating expenses for the Center among the Association members; and

WHEREAS, the fiscal year for the Association is October 1, 2023 to September 30, 2024 (FY 2024);

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the Operating Budget for the Center attached hereto for fiscal year 2024; and

BE IT FURTHER RESOLVED, that the Board approves the apportionment of the operating expenses among the Association members in accordance with the Association’s Master Deed and By-Laws; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers-Camden Board of Governors
July 11, 2023**

Attachment: Operating Budget for FY 2024

Joint Health Sciences Center Condo. Assoc.

Draft - Operating Budget Worksheet

June 07, 2023

#	Item	FY 2022	FY 2023	FY 2024	Notes
1	Utilities				
	Electric	\$ 360,000.00	\$ 375,000.00	\$ 380,000.00	
	Natural Gas	\$ 70,000.00	\$ 100,000.00	\$ 120,000.00	
	Camden Water Dept.	\$ 20,000.00	\$ 18,000.00	\$ 15,000.00	
	Camden County MUA	\$ 12,000.00	\$ 10,000.00	\$ 6,000.00	
2	HVAC / Plumbing				
	HVAC Service Agreement	\$ 85,000.00	\$ 85,000.00	\$ 75,000.00	
	Building Automation	\$ 88,000.00	\$ 92,000.00	\$ 92,000.00	
	Water Filtration	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	
	Cold / Hot Labs PM	\$ 13,000.00	\$ 13,000.00	\$ 14,300.00	
	Fume Hood Certification	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
	DI Water Filters	\$ 20,000.00	\$ 20,000.00	\$ 40,000.00	
	Service Calls / Equip Repair	\$ 40,000.00	\$ 35,000.00	\$ 33,000.00	
3	Fire Safety Systems				
	Fire Alarm Inspections	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	
	Fire Alarm PM	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	
	Fire Alarm Monitoring	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	
	Fire Sprinkler Inspections	\$ 5,700.00	\$ 6,300.00	\$ 6,300.00	
	Fire Extinguisher Certification	\$ 200.00	\$ 250.00	\$ 300.00	
	Service Calls / Equip repair	\$ 7,500.00	\$ 7,500.00	\$ 7,000.00	
4	Utility Systems				
	Generator Maintenance / Testing	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	
	Fuel - Generator	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
	Elevator Certifications	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
	Elevator PM	\$ 16,000.00	\$ 16,000.00	\$ 16,500.00	
	Service Calls / Equip Repairs	\$ 7,500.00	\$ 7,500.00	\$ 7,000.00	
5	Building Services				
	Security	\$ 260,000.00	\$ 225,000.00	\$ 230,000.00	
	Janitorial	\$ 160,000.00	\$ 163,000.00	\$ 178,000.00	
	Facility Management	\$ 374,000.00	\$ 375,000.00	\$ 375,000.00	
	Waste & Recyclables	\$ 8,000.00	\$ 6,000.00	\$ 6,000.00	
	Landscaping & Irrigation	\$ 26,000.00	\$ 26,000.00	\$ 25,000.00	
	Snow Removal	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	
	Parking Gate Controls	\$ 3,000.00	\$ 3,850.00	\$ 2,500.00	
	Pest Control	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	
	Exterior Window Washing	\$ 8,000.00	\$ 8,000.00	\$ 6,000.00	
	AV Systems / Security Cameras	\$ 2,000.00	\$ 4,000.00	\$ 5,000.00	
	IT Consultant	\$ 8,000.00	\$ 5,000.00	\$ 4,000.00	
6	Building Supplies				

	Janitorial Consumables	\$ 12,000.00	\$ 9,000.00	\$ 8,000.00
	Janitorial Supplies	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00
	Maintenance Repairs / Supplies	\$ 7,500.00	\$ 6,000.00	\$ 6,000.00
7	Administrative Costs			
	Accounting / Audit	\$ 30,000.00	\$ 32,000.00	\$ 32,000.00
	Insurance	\$ 100,000.00	\$ 100,000.00	\$ 103,000.00
	Legal	\$ 50,000.00	\$ 30,000.00	\$ 18,000.00
	Condo Assoc Website Development	\$ 10,000.00		
	Condo Assoc Website Management	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	TOTALS:	\$ 1,885,000.00	\$ 1,860,000.00	\$ 1,886,000.00

HSC Facilities / Condo Assoc. Budget 2024 R



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Contract Award to Bowman & Company, LLP for FY23 Auditing Services No. 2023.07.18

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board issued Request for Proposals #2023-01 in accordance with the provisions of the State College Contracts Law ("SCCL"), N.J.S.A. 18A:64-52 et seq., and the Board's Procurement Policy to solicit the services of an outside accounting firm for auditing services for the 2022-23 fiscal year; and

WHEREAS, Bowman & Company, LLP, was the only firm to submit a response to the Request for Proposals; and

WHEREAS, consistent with the Board's Procurement Policy, a committee reviewed the proposal and determined that Bowman & Company, LLP, was the only qualified respondent based on the criteria established by the Board in its Request for Proposals;

NOW, THEREFORE, BE IT RESOLVED, that the Board awards the auditor contract for fiscal year 2023 to Bowman & Company, LLP, at a cost to the Board not to exceed \$30,600; and

BE IT FURTHER RESOLVED, that the funding for this expenditure shall be charged to Account 080-6210-511.20-16, subject to the availability of funds; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers - Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Action by Joint Board as Manager of the Joint Health Sciences Center To Award Contract to Bowman & Company, LLC for FY23 Auditing Services No. 2023.07.19

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter “Board”), has been constituted under the “New Jersey Medical and Health Sciences Education Restructuring Act,” P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board has undertaken the development and construction of the Joint Health Sciences Center in Camden (the “Center”); and

WHEREAS, the Board is authorized to manage the Center on behalf of the Joint Health Sciences Condominium Association, Inc. (the “Association”); and

WHEREAS, the Board issued Request for Proposals #2023-01 in accordance with the provisions of the State College Contracts Law (“SCCL”), N.J.S.A. 18A:64-52 et seq., and the Board’s Procurement Policy to solicit the services of an outside accounting firm for auditing services for the Association for the 2022-23 fiscal year; and

WHEREAS, Bowman & Company, LLP was the only firm to submit a response to the Request for Proposals; and

WHEREAS, consistent with the Board’s Procurement Policy, a committee reviewed the proposal and determined that Bowman & Company, LLP, was the only qualified respondent based on the criteria established by the Board in its Request for Proposals;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Chief Executive Officer to award the auditor contract on behalf of the Association for fiscal year 20223 to Bowman & Company, LLP, at a cost to the Board not to exceed \$26,000; and

BE IT FURTHER RESOLVED, that the funding for this expenditure shall be charged to the FY23 Joint Health Sciences Condominium Association, Inc. Budget, subject to the availability of funds; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers - Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Funding of Rowan University and Cooper Medical School of Rowan University Research and Equipment Grants in Camden

No. 2023.07.20

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board is directed to advance economic development, community engagement and education programs in the health sciences in the City of Camden; and

WHEREAS, Rowan University has submitted a detailed grant application proposal to the Board for research and equipment grants for Camden facilities, including the Cooper Medical School of Rowan University, totaling \$4,311,000, annexed hereto; and

WHEREAS, the Board has determined that Rowan University's grant application proposal will further advance life sciences research and education in the "eds and eds" corridor in Camden, in accordance with the Board's statutory mandate; and

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the appropriation of \$4,311,000 in accordance with Rowan University's grant application proposal, annexed hereto; and

BE IT FURTHER RESOLVED, that the funding for this appropriation shall be charged to Account No. 080-6210-536.11-04, subject to the availability of funds; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers - Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Agreement with Hopeworks for Website Design and Maintenance for Rowan University/Rutgers-Camden Board of Governors' Website No. 2023.07.21

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board has engaged Hopeworks, a Camden-based non-profit and social enterprise focused on youth training and development, to assist with programs like the Medical Assistant Training Program; and

WHEREAS, Hopeworks offers web design and development services that include website construction, application of accessibility standards, support and maintenance, and has successfully provided services to public and private sector entities, particularly within the Camden community and South Jersey region; and

WHEREAS, pursuant to Section VI of the Board's By-Laws, the Board shall maintain an Internet website and updated it on a regular basis to increase public access to Board operations and activities; and

WHEREAS, the Board has determined to engage Hopeworks to provide website design and maintenance services for the Board website, including \$13,500.00 for web design services and \$3,500.00 for website maintenance, as set forth in the proposal annexed hereto;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Chief Executive Officer to enter into an agreement with Hopeworks for web design and maintenance services for the Board website as set forth in the attached proposal, in an amount not to exceed \$17,000.00; and

BE IT FURTHER RESOLVED, that funding for this expenditure shall be charged to Account 080-6210-511.90-50, subject to the availability of funds; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers - Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Part-Time, Temporary Internship Hire to Support Rowan University/Rutgers-Camden Board of Governors Projects and Programs No. 2023.07.22

WHEREAS, the Rowan University/Rutgers - Camden Board of Governors (hereinafter “Board”), has been constituted under the “New Jersey Medical and Health Sciences Education Restructuring Act,” P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board, via Resolution 2021.09.13, authorized the Chief Executive Officer to create an internship program to hire interns to assist the Board with various projects and programs as needed;

WHEREAS, the Board, has from time to time hired temporary or seasonal interns to assist with implementation and administration of projects and programs;

WHEREAS, the Board seeks to hire a project research intern for a part-time, temporary position to support Board programs and projects for approximately 25 hours per week at an hourly rate commensurate with experience and duties;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Chief Executive Officer to hire a project research intern for a part-time, temporary internship for no more than 25 hours per week at an hourly rate to be determined in the Chief Executive Officer’s discretion; and

BE IT FURTHER RESOLVED, that the funding for this item will be charged to Account No. 080-000-202.10-00, subject to the availability of funds, for fiscal year 2024.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers - Camden Board of Governors
July 11, 2023**



ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Authorizing Camden Community Partnership Executive Membership No. 2023.07.23

WHEREAS, the Rowan University/Rutgers – Camden Board of Governors (the “Board”), has been constituted under the “New Jersey Medical and Health Sciences Education Restructuring Act,” P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board is authorized to advance economic development, community engagement and education programs in the City of Camden and South Jersey regions; and

WHEREAS, the Camden Community Partnership (the “Partnership”) is a non-profit, community-based organization in the City of Camden that shares common goals and objectives with the Board, which has collaborated with and sponsored Partnership programs since the Board’s inception; and

WHEREAS, the Board believes that continuation of its participation as an Executive Member of the Partnership is consistent with the Board’s statutory mandate to advance economic development, community engagement and education programs; and

WHEREAS, pursuant to Resolution 2022.01.09, the Board approved participation as an Executive Member of the Partnership for the fiscal year 2022-23 at a cost of \$50,000;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves renewal of its Executive Membership in the Camden Community Partnership for fiscal year 2023-24 at a cost of \$50,000.00; and

BE IT FURTHER RESOLVED, that the funding for this membership shall be charged to Account No. 080-6210-511.90-45, subject to the availability of funds; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Rowan University/Rutgers- Camden Board of Governors
July 11, 2023**