

ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

September 9, 2014
11:00 a.m.
Room 522
Cooper Medical School of Rowan University,
401 South Broadway,
Camden NJ 08103

AGENDA

EXECUTIVE SESSION

(11:00 a.m. to 12:00 p.m. as authorized by Resolution No. 2014.08.04)

Room 422

PUBLIC SESSION – 12:00 p.m.

Room 522

CALL TO ORDER

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

ROLL CALL

PLEDGE OF ALLEGIANCE

CEO REPORT

PUBLIC COMMENT ON AGENDA ITEMS

MATTERS PRESENTED BY THE CHAIRMAN

- 2014-09-01** Resolution approving appointment of outside legal counsel for the Rowan University/Rutgers-Camden Board of Governors.
- 2014-09-02** Resolution authorizing the Rowan University/Rutgers-Camden Board of Governors to issue a Request for Proposals for property appraisal services.
- 2014-09-03** Resolution authorizing the Rowan University/Rutgers-Camden Board of Governors to issue a Request for Proposals for architectural services.
- 2014-09-04** Resolution approving health care benefits for the Rowan University/Rutgers-Camden Board of Governors employees.
- 2014-09-05** Resolution approving the Rowan University/Rutgers-Camden Board of Governors Calendar for 2014-2015

COMMENTS BY BOARD MEMBERS

PUBLIC COMMENT ON NON-AGENDA ITEMS

CLOSING COMMENTS

ADJOURNMENT

ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION Outside Legal Counsel Appointment No. 2014-09-01

WHEREAS, the Rowan University/Rutgers-Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board will be undertaking the development and construction of a Health Science Building in Camden and as such will require outside legal services with regards to construction, real estate, and financing matters; and

WHEREAS, the Board is also ramping up its operations and will need legal guidance on governance matters in order to effectively carry out its statutory mandate; and

WHEREAS, on April 15, 2014, the Board issued a Request for Proposals for outside legal counsel services; and

WHEREAS, the procurement committee considered the proposals from various law firms and sent its recommendations to the Executive Committee; and

WHEREAS, the Executive Committee considered and consented to the procurement committee's recommendations of outside legal counsel and agreed to send it to the full Board for its consideration; and

WHEREAS, on August 12, 2014, the Board approved the FY 2015 Operating Budget which contained an expenditure line-item for hiring outside legal services.

NOW, THEREFORE, BE IT RESOLVED that the Board is approving the appointment of Cozen O'Connor and Schnader Harrison Segal & Lewis, LLP as outside legal and conflict counsel respectively; and

BE IT FURTHER RESOLVED that the Board is authorizing the engagement of legal services to an amount not to exceed \$125,000 for fiscal year 2015; and

BE IT FURTHER RESOLVED that this Resolution will take effect immediately.

**Rowan University/Rutgers-Camden Board of Governors
September 9, 2014**

ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION Property Appraisal Services No. 2014-09-02

WHEREAS, the Rowan University/Rutgers-Camden Board of Governors (hereinafter “Board”), has been constituted under New Jersey Medical and Health Sciences Education Restructuring Act (hereinafter “Restructuring Act”), P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board will be undertaking the development and construction of a Health Science Building in Camden; and

WHEREAS, under Restructuring Act, the Board can acquire, by gift, purchase, condemnation or otherwise, own, lease, dispose of, use and operate property, whether real, personal or mixed, or any interest therein, which is necessary or desirable for its purposes; and

WHEREAS, the Board must follow established legal protocols to acquire property, including but not limited to, conducting appraisals of property in a manner prescribed by state law; and

WHEREAS, the Board does not possess in house expertise to conduct appraisals of property and therefore must seek such services from a qualified outside vendor.

NOW, THEREFORE, BE IT RESOLVED that the Board is authorizing the Chief Executive Officer to issue a Request for Proposals for property appraisal services; and

BE IT FURTHER RESOLVED that this Resolution will take effect immediately.

**Rowan University/Rutgers-Camden Board of Governors
September 9, 2014**

ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION Architectural Services No. 2014-09-03

WHEREAS, the Rowan University/Rutgers-Camden Board of Governors (hereinafter “Board”), has been constituted under New Jersey Medical and Health Sciences Education Restructuring Act (hereinafter “Restructuring Act”), P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board will be undertaking the development and construction of a Health Science Building in Camden; and

WHEREAS, as a part of its submission for funds, the Board must provide architectural concepts and baseline facility plans; and

WHEREAS, the Board does not employ architects in house and therefore must seek such services from a qualified outside vendor.

NOW, THEREFORE, BE IT RESOLVED that the Board is authorizing the Chief Executive Officer to issue a Request for Proposals for architectural services; and

BE IT FURTHER RESOLVED that this Resolution will take effect immediately.

**Rowan University/Rutgers-Camden Board of Governors
September 9, 2014**

ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION Health Benefits No. 2014-09-04

WHEREAS, the Rowan University/Rutgers-Camden Board of Governors (hereinafter "Board"), has been constituted under the "New Jersey Medical and Health Sciences Education Restructuring Act," P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the Board's full-time employees are supposed to receive health care benefits after 60 days of employment; and

WHEREAS, the Executive Committee evaluated three health care plans and selected one based on its cost effectiveness and coverage; and

WHEREAS, the Board will offer the selected health care plan to its full time employees on a temporary basis until such time the Board is eligible to participate in the state health benefits plan; and

WHEREAS, on August 12, 2014, the Board approved the FY 2015 Operating Budget which contained an expenditure line-item for employee fringe benefits at a level mandated by the state.

NOW, THEREFORE, BE IT RESOLVED that the Board ratifies the Executive Committee's selection of AmeriHealth and Metlife using Professional Benefit Consultants, Inc. to provide full time employees of the Board health care and dental insurance respectively until such time the Board is eligible to participate in the state health benefits plan; and

BE IT FURTHER RESOLVED that the employer and employee contributions towards these benefits shall comport with state law based on the 2014 benefits schedule; and

BE IT FURTHER RESOLVED that this Resolution will take effect immediately.

**Rowan University/Rutgers-Camden Board of Governors
September 9, 2014**

ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS

RESOLUTION

Approval of Rowan University/Rutgers-Camden Board of Governors

Calendar for 2014-2015

No. 2014-09-05

WHEREAS, the Rowan University/Rutgers-Camden Board of Governors (hereinafter "Board"), has been constituted under New Jersey Medical and Health Sciences Education Restructuring Act (hereinafter "Restructuring Act"), P.L.2012, c.45, s.34; and

WHEREAS, the Board is an instrumentality of the State of New Jersey; and

WHEREAS, the "Open Public Meetings Act" (Chapter 231, P.L. 1975) requires that "within seven days following an annual organization or reorganization meeting of a public body, every public body shall post and maintain a schedule of regular meetings of the public body to be held during the succeeding year" (C. 10:4-18), and

WHEREAS, the Rowan University/Rutgers-Camden Board of Governors desires to be in full compliance with statutory provisions

WHEREAS, at the beginning of each Board meeting immediately following the opening preliminary agenda items, the Rowan University/Rutgers-Camden Board of Governors has typically voted to go into closed session to discuss matters permitted to be discussed in closed session, resulting in the public attending the meeting waiting for anywhere from 30 to 60 minutes for the open session to resume; and

WHEREAS, the Board is desirous of avoiding this situation while complying in all respects with the proper procedures by which to conduct open meetings and closed sessions and maintaining transparency.

NOW, THEREFORE, BE IT RESOLVED that the Rowan University/Rutgers-Camden Board of Governors does hereby adopt the following "Annual Notice" of scheduled meetings,

<u>Date</u>	<u>Time</u>	<u>Location</u>
September 09, 2014	11:00 a.m. Closed and Public Sessions	Cooper Medical School of Rowan University, Room 522, Camden
October 14, 2014	11:00 a.m. Closed and Public Sessions	Waterfront Tech Center, Room 119, Camden
November 11, 2014	11:00 a.m. Closed and Public Sessions	Waterfront Tech Center, Room 119, Camden
December 09, 2014	11:00 a.m. Closed and Public Sessions	Rutgers University, Room tbd, Camden

(continued)

RESOLUTION No. 2014-09-05 (continued)

January 13, 2015	11:00 a.m. Closed and Public Sessions	Waterfront Tech Center, Room 119, Camden
February 10, 2015	11:00 a.m. Closed and Public Sessions	Waterfront Tech Center, Room 119, Camden
March 10, 2015	11:00 a.m. Closed and Public Sessions	Waterfront Tech Center, Room 119, Camden
April 14, 2015 (Reorganization meeting)	11:00 a.m. Closed and Public Sessions	Waterfront Tech Center, Room 119, Camden
May 12, 2015	11:00 a.m. Closed and Public Sessions	Waterfront Tech Center, Room 119, Camden
June 09, 2015	11:00 a.m. Closed and Public Sessions	Waterfront Tech Center, Room 119, Camden
July 14, 2015	11:00 a.m. Closed and Public Sessions	Waterfront Tech Center, Room 119, Camden
August 11, 2015	11:00 a.m. Closed and Public Sessions	Waterfront Tech Center, Room 119, Camden
September 08, 2015	11:00 a.m. Closed and Public Sessions	Waterfront Tech Center, Room 119, Camden

BE IT FURTHER RESOLVED, that at all the regularly scheduled meetings of the Rowan University/Rutgers-Camden Board of Governors listed above (designated as “Regular Meeting”), that the Board is authorized to conduct a closed session addressing issues deemed proper for such discussion beginning at 11:00 a.m. and that the open session of said regular meeting will begin at 12:00 p.m. (or 60 minutes prior to the time of the open meeting if the time of the meeting varies) in the place so designated for such open meeting; that at the beginning of the open session, after the preliminary matters are attended to, the Board Chair or other Board member so acting shall state for the record whether a closed session was held and, in appropriate general terms, the topics covered or discussed in such closed session in the same manner as would be stated prior to such a closed session or state that no closed session was held. Additional closed sessions during or at the end of the open sessions may still be held and normal authorization procedures will apply.

BE IT FURTHER RESOLVED, that this annual meeting schedule be published, posted, and filed as required by law.

BE IT FURTHER RESOLVED, that this Resolution will take effect immediately.

**Rowan University/Rutgers-Camden Board of Governors
September 9, 2014**